BUDGET AND APPROPRIATION ORDINANCE 22-02

THE COMBINED BUDGET AND APPROPRIATION ORDINANCE OF THE WEST CHICAGO PARK DISTRICT, DUPAGE COUNTY, ILLINOIS FOR THE FISCAL YEAR BEGINNING ON THE FIRST DAY OF MAY A.D., 2022 AND ENDING ON THE THIRTIETH DAY OF APRIL A.D., 2023.

WHEREAS, the Board of Commissioners of the West Chicago Park District, DuPage County, Illinois cause to be prepared in tentative form a combined Budget and Appropriation Ordinance, and the Secretary of this Board has made the same conveniently available for public inspection for at least thirty days prior to final action thereon; and

WHEREAS, a public hearing was held as to said Budget and Appropriation Ordinance on the Fourteenth (14th) day of June 2022 and notice of said hearing was given at least one week prior thereto as required by law, and all other legal requirements have been complied with.

NOW, THEREFORE, BE IT ORDAINED BY THE BOARD OF PARK COMMISSIONERS OF THE WEST CHICAGO PARK DISTRICT, DUPAGE COUNTY, AND ILLINOIS AS: FOLLOWS:

SECTION 1: That the amounts herein set forth, or so much thereof as may be authorized by law, and as may be needed are herein budgeted and appropriated for the corporate purposes of the West Chicago Park District, DuPage County, Illinois, to defray all necessary expenses of said Park District as specified in Section 2 of this Ordinance for the fiscal year.

SECTION 2: The amounts budgeted and appropriated for each object or purpose is as follows:

I. CORPORATE FUND:

ADMIN:	Budget:	Appropriation:
Salaries/Wages-Full Time	$212,779.00	$ 229,801.32
Attorney Fees	8,500.00	9,180.00
Legal Publications	500.00	540.00
Subscriptions	500.00	540.00
Rent Copier and Printers	14,000.00	15,120.00
Rent Shred Box	500.00	540.00
IT Consultants	22,364.00	24,153.12
Software Maintenance	10,000.00	10,800.00
Payroll Processing Fees	24,000.00	25,920.00
Cont/Serv-Misc	2,500.00	2,700.00
Supplies/Materials-Office	2,800.00	3,024.00
Supplies-Finance	2,000.00	2,160.00
Supplies-HR	3,500.00	3,780.00
Utilities-Telephones	5,000.00	5,400.00
Utilities-Water/Sewer	3,500.00	3,780.00
Utilities-Electricity	10,000.00	10,800.00
Utilities-Natural Gas	3,500.00	3,780.00
Insurance Exp.-Health/Medical	95,000.00	102,600.00
Insurance Exp.-Life	800.00	864.00
Spec. Purp.- Memberships	10,000.00	10,800.00
IPRA/NRPA Staff & Board	14,000.00	15,120.00
Staff Meetings	3,000.00	3,240.00
Mileage Reimbursement	750.00	810.00
Awards/Recognition	6,000.00	6,480.00
Staff Holiday Event	3,500.00	3,780.00
PARKS:	Budget:	Appropriation:
Salaries/Wages-Full Time	$334,984.00	361,782.72
Seasonal Labor	280,704.00	303,160.32
Parks Contracts	99,393.40	107,344.87
Consultants	12,000.00	12,960.00
Rent-Toilets	11,130.00	12,020.40
Rent-Equipment	35,092.48	37,899.88
Refuse Removal-Regular	1,400.00	1,512.00
Refuse Removal-Hazardous	1,570.00	1,695.60
Con. Serv.-License/Insp. Fees	10,216.80	11,034.14
Supplies/Materials-Personnel	7,488.00	8,087.04
Supplies/Materials-Ice Control	10,929.00	11,803.32
Supplies/Materials-Safety	2,671.97	2,885.73
Supplies/Materials-Buildings	3,805.00	4,109.40
Supplies/Materials-Janitorial	5,669.50	6,123.06
Supplies/Materials-Chemicals	6,292.27	6,795.65
Supplies/Materials-Veh./Mach.	3,683.79	3,978.49
Supplies/Materials-Fuel/Oil	63,375.00	68,445.00

Supplies/Materials-Tools/Hdw.	5,037.65	5,440.66
Supplies/Materials-Landscape	31,661.70	34,194.64
Supplies/Materials-Signs	4,085.00	4,411.80
Supplies/Materials-Conservation	13,750.00	14,850.00
Repairs/Maint.-Buildings	56,318.00	60,823.44
Repairs/Maint.-Veh./Machines	24,330.00	26,276.40
Repairs/Maint.-Playgrounds	52,637.73	56,848.75
Repairs/Maint.-Equipment	16,600.00	17,928.00
TOTAL CORPORATE FUND:	**$ 1,553,818.29**	**$ 1,678,123.75**

II. RECREATION FUND:

A. ADMIN:	Budget:	Appropriation:
Salaries/Wages-Full Time	$ 479,331.00	$ 527,264.10
Salaries/Wages-Part Time-Reg.	52,000.00	57,200.00
Wages-General Rental	300.00	330.00
Wages-General Training	3,500.00	3,850.00
Cont/Ser - Attorney Fees	8,500.00	9,350.00
Cont/Ser - Legal Publications	500.00	550.00
Cont/Ser - Subscriptions	600.00	660.00
Cont/Ser - Rent - Office Printers	14,000.00	15,400.00
Cont/Ser - Rent-Toilets	2,500.00	2,750.00
Cont/Ser Rent Postage Meter	600.00	660.00
Cont/Ser - Rent-Shredder	500.00	550.00
Cont/Ser - IT Consultants	22,364.00	24,600.40
Cont/Ser - Software Annu Maint	18,000.00	19,800.00
Cont/Ser - Alarm Monitor. Ser.	500.00	550.00
Cont/Ser - Lic./Inspection Fee	1,500.00	1,650.00
Cont/Ser - Employ. Assist. Pr.	800.00	880.00
Cont/Ser - Employ. Test./Phy.	1,200.00	1,320.00
Cont/Serv-Crim Checks	5,000.00	5,500.00
Cont/Serv-Misc.	2,500.00	2,750.00
Supplies/Materials-Office	3,200.00	3,520.00
Supplies/Materials-Off. Post.	3,000.00	3,300.00
Supplies/Materials-Software	3,000.00	3,300.00
Supplies - Promo Postage	16,850.00	18,535.00
Supplies-Hardware	43,953.00	48,348.30
Supplies Finance	5,000.00	5,500.00
First Aid Supplies-ALL	6,585.99	7,244.59
Supp/Mat-Athletic Fields	10,674.00	11,741.40
Supplies-Programming General	1,000.00	1,100.00
Utilities-Telephones	5,500.00	6,050.00
Utilities-Water/Sewer	3,000.00	3,300.00
Utilities-Electricity	11,000.00	12,100.00
Utilities-Natural Gas	4,500.00	4,950.00
Insurance Exp.-Medical	200,000.00	220,000.00
Insurance Exp.-Life	1,000.00	1,100.00
Repairs/Maint.-Ath. Facilities	21,680.00	23,848.00
Repairs/Maint.-Landscape	10,000.00	11,000.00
Spec. Purp.-Membership	7,000.00	7,700.00
IPRA/NRPA Staff & Board	14,000.00	15,400.00
Staff CE, Training & Prof Development	3,500.00	3,850.00
Meetings Staff & Board	1,000.00	1,100.00
Spec. Purp.-Mileage Reimburse.	1,000.00	1,100.00
Spec. Purp.-Awards/Recognition	6,000.00	6,600.00
Annual Golf Outing Expenses	400.00	440.00
Employee Logowear	2,500.00	2,750.00

Spec. Purp.-Bank Serv Fees	500.00	550.00
Spec. Purp-Credit Card Fees	22,000.00	24,200.00
Media Marketing	9,777.99	10,755.79
Branding/Signage	5,635.97	6,199.57
Public Realtions Events Supplies	1,756.00	1,931.60
Marketing-Annual Appeal Expenses	3,000.00	3,300.00
Promotional Materials & PR	8,577.00	9,434.70
Debt Retirement-Notes Payable	5,000.00	5,500.00
Marketing Design and Print	21,341.88	23,476.07
Spec Purp-Sales Tax	1,000.00	1,100.00
TOTAL RECREATION ADMIN:	**$ 1,078,126.83**	**$ 601,145.41**

		Budget:		Appropriation:
B. GENERAL PROGRAMMING				
Wages	$	105,206.00	$	115,726.60
Contractual		68,602.00		75,462.20
Supplies		29,507.00		32,457.70
Awards		1,300.00		1,430.00
TOTAL GENERAL PROGRAMMING:	$	204,615.00	$	225,076.50
C. FACILITIES				
ARC CENTER:				
Customer Service Staff	$	136,503.10	$	150,153.41
Childcare Wages		32,056.00		35,261.60
Wages-ARC Programs		62,787.20		69,065.92
Wages Room Rentals		11,610.00		12,771.00
Maintenance Agreements		17,704.00		19,474.40
Contractual -Subscriptions		480.00		528.00
Contractual -Custodial Services		125,000.00		137,500.00
Alarm System		9,655.56		10,621.12
Office Supplies		1,700.00		1,870.00
Personnel Supplies		150.00		165.00
Safety Supplies		1,330.00		1,463.00
Janitorial Supplies		7,450.00		8,195.00
Facility Equipment Supplies		703.00		773.30
Treetop Escape Supplies		1,000.00		1,100.00
Supplies ARC Programs		5,866.96		6,453.66
Telephone		18,000.00		19,800.00
Water & Sewer		2,800.00		3,080.00
Electricity		84,000.00		92,400.00
Natural Gas		6,900.00		7,590.00
R&M Buildings		52,415.00		57,656.50
R&M Equipment		8,400.00		9,240.00
Marketing Supplies		8,045.00		8,849.50
Promotional Materials		4,650.00		5,115.00
TOTAL ARC CENTER:	$	599,205.82	$	659,126.40
TURTLE SPLASH:				
Wages-Supervisors	$	14,756.00	$	15,936.48
Wages-Lifeguards		92,363.63		99,752.72
Wages-Admissions		12,304.00		13,288.32
Wages-Deck Attendant		4,921.00		5,314.68
Wages-Facility Maintenance		480.00		518.40
Wages-Aquatic Programs		7,607.00		8,215.56
Wages-General Training		22,525.50		24,327.54
Cont. Serv.-Computer Maint.		300.00		324.00
Cont/Serv-Custodial		800.00		864.00
Cont. Serv.-Alarm Monitoring		2,291.76		2,475.10
Cont.- Lifeguard Certifications		3,500.00		3,780.00

	Budget:	Appropriation:
Cont. Serv.-Aquatic Inspections	2,900.00	3,132.00
Cont. Serv. Aquatic Programs	1,320.00	1,425.60
Cont Serv-Lifeguard Audits	3,500.00	3,780.00
Cont/Serv-Pool Open/Close	7,047.00	7,610.76
Cont Serv-Preseason Training	3,000.00	3,240.00
Aquatic Mgr/Staff Office Supplies	106.00	114.48
Computer	1,620.00	1,749.60
Admissions Merchandise Supplies	585.00	631.80
Staff Uniforms	3,058.00	3,302.64
Aquatic Safety Supplies	2,543.00	2,746.44
Supp./Mater.-Janitorial	2,336.45	2,523.37
Supp./Mater.-Chemicals	28,000.00	30,240.00
Supp./Mater.-Operational	812.00	876.96
Supplies Aquatic Programs	345.00	372.60
Utilities-Telephone	2,600.00	2,808.00
Utilities-Water/Sewer	75,000.00	81,000.00
Utilities-Electricity	40,000.00	43,200.00
Utilities-Natural Gas	19,000.00	20,520.00
Repairs/Maintenance-Buildings	10,000.00	10,800.00
Repairs/Maintenance-Equipment	68,875.00	74,385.00
Repairs/Maint.-Slides	12,000.00	12,960.00
Spec. Purp.- Awards/Recognitio	452.00	488.16
Marketing Promo Materials	3,709.50	4,006.26
TOTAL TURTLE SPLASH:	$450,657.84	$ 486,710.47
ZONE 250:		
Wages-Rentals	$ 4,467.48	$ 4,914.23
Contractual Maintenance	7,070.00	7,777.00
Contractual Custodial	2,340.00	2,574.00
Contractual Alarm	4,970.40	5,467.44
Supplies - Office	100.00	110.00
Supplies - Safety	350.00	385.00
Supplies - Sanitation/Janitorial	500.00	550.00
Supplies - Facility/Equipment	149.00	163.90
Water & Sewage	1,400.00	1,540.00
Electricity	12,000.00	13,200.00
Natural Gas	3,000.00	3,300.00
R&M Building	13,284.00	14,612.40
R&M Equipment	2,210.00	2,431.00
TOTAL ZONE 250:	$ 51,840.88	$ 57,024.97
TOTAL FACILITIES	$ 1,101,704.54	$ 1,202,861.84
TOTAL RECREATION FUND:	**$ 2,384,446.37**	**$ 2,029,083.75**

III. LIGHTING AND PAVING

		Budget:		Appropriation:
Paving		4,500.00		$4,860.00
TOTAL LIGHTING AND PAVING		**$4,500.00**		**$4,860.00**
IV. IMRF FUND				
IMRF Employer		$55,000.00		$59,400.00
TOTAL IMRF FUND:		**$55,000.00**		**$59,400.00**
V. FICA/MEDICARE FUND				
FICA/Medicare Employer	$	121,000.00		$130,680.00
TOTAL FICA/MEDICARE FUND:	**$**	**121,000.00**	**$**	**130,680.00**
VI. LIABILITY INSURANCE				
General and Worker's Comp	$	70,000.00		$75,600.00
Unemployment		10,000.00		$30,000.00
TOTAL LIABILITY INSURANCE FUND:	**$**	**80,000.00**	**$**	**105,600.00**
VII. AUDIT				
Audit Service Expense	$	23,000.00		$24,840.00
TOTAL AUDIT FUND:	**$**	**23,000.00**	**$**	**24,840.00**
VIII. WDSRA				
Salaries/Wages	$	24,310.00	$	28,750.00
Toilet Rental ADA		11,600.00		12,745.00
Program Room Use		11,600.00		4,680.00
Inclusion Costs		20,000.00		20,000.00
Supplies Landscaping		28,665.00		267,025.00
WDSRA Operations		201,000.00		191,749.33
Transfer to IPDLAF Capital		201,000.00		191,749.33
TOTAL WDSRA FUND:	**$**	**498,175.00**	**$**	**716,698.66**
VIIII. DEBT RETIREMENT				
Attorney Fees	$	33,500.00	$	36,180.00
Bond Principal Payments		950,000.00		1,026,000.00
Bond Interest Payments		1,259,599.02		1,360,366.94
Bond Registrar Fees		8,250.00		8,910.00
TOTAL DEBT RETIREMENT:	**$**	**2,251,349.02**	**$**	**2,395,276.94**
X. CAPITAL PROJECTS				
Equipment Acquisition	$	90,100.00	$	97,308.00

	Budget:	Appropriation:
Pavilions	101,487.00	109,605.96
Splash Pads	270,000.00	291,600.00
Vehicle Acquisition	45,000.00	48,600.00
TreeTop Escape ARC Center	160,000.00	172,800.00
TOTAL CAPITAL:	**$ 666,587.00**	**$ 719,913.96**
TOTAL FUNDS 30 - 91	**$ 3,699,611.02**	**$ 4,157,269.56**
TOTAL ALL FUNDS:	**$ 7,637,875.68**	**$ 7,864,477.07**

SECTION 3: As part of the annual budget, it is stated:

A. That the total cash and investments on hand at the beginning of the fiscal year is $3,435,135 and that the cash and investments on hand for each fund is as follows:

Corporate Fund	$1,312,460
Recreation Fund	581,518
Lighting and Paving Fund	5,885
I.M.R.F. Fund	139,196
Social Security Fund	66,455
Liability Insurance	59,384
Audit Fund	8,882
Special Recreation Fund	11,540
Bond Funds	498,585
Capital Projects Fund	751,230

B. That the estimated cash expected to be received during the fiscal year from all sources other than Personal Property Replacement Taxes is $6,561,762.04.

C. That the estimated cash expected to be received during the fiscal year from Personal Property Replacement Taxes is $400,000.00.

D. That the estimated expenditures contemplated for the fiscal year in all accounts are $7,637,875.68

E. That the estimated cash expected to be on hand at the end of the fiscal year from all funds are $2,759,021.36.

SECTION 4: That all sums of money not needed for immediate specific purposes, may be invested in interest bearing obligations of the United States or of the State of Illinois, including savings accounts and savings certificates of deposit of any State or National Bank, provided that they are fully insured by the Federal Deposit Insurance Corporation.

SECTION 5: That the receipts and revenue of the West Chicago Park District derived from sources other than taxation and not specifically appropriated, and all unexpected balances from the preceding fiscal year not required for the purposes for which they were appropriated and levied shall constitute the General Fund and shall first be placed to the credit of such fund.

SECTION 6: This ordinance shall be in full force and effect from and after its passage and approval, as required by law.

ADOPTED THIS 14th day of June 2022 pursuant to a roll call vote as follows:

AYES: _____

NAYS: _____

ABSENT:_____

WEST CHICAGO PARK DISTRICT

_____

President

ATTESTED:

_____

Secretary

CHIEF FISCAL OFFICER'S CERTIFICATION OF ESTIMATED REVENUE
FOR THE WEST CHICAGO PARK DISTRICT
DUPAGE COUNTY, ILLINOIS

I, RICK SPENCER, do hereby certify as follows:

1 I am the chief fiscal officer of the West Chicago Park District, DuPage County, Illinois
2 I estimate the revenue, by source, of said district for the fiscal year beginning May 1, 2022 and ending April 30, 2023 to be as follows:

SOURCE	AMOUNT
Real Estate Taxes (current)	$ 4,273,076.04
Fees and Charges for Services and Programs	1,370,636.00
Bond Issue Proceeds	767,825.00
Personal Property Replacement Taxes	400,000.00
Reimbursed Expenses	96,175.00
Donations and Sponsorships	51,950.00
Interest from Investments	2,100.00
TOTAL:	**$ 6,961,762.04**

_____
Treasurer, West Chicago Park District
June 14, 2022

SEAL:

CERTIFICATION

State of Illinois)
)
County of DuPage)

I, MELISSA L. MEDEIROS, do hereby certify that I am the duly appointed and qualified Secretary and keeper of the records and corporate seal of the West Chicago Park District, a municipal corporation, and that the attached copy of the Ordinance, entitled "Budget and Appropriation Ordinance 22-02" of the West Chicago Park District for the fiscal year, beginning May 1, 2022 and ending April 30, 2023, is a true and correct copy of said Ordinance duly adopted at a meeting of the Board of Commissioners of the West Chicago Park District on the 14th day of June, 2022, and that said Ordinance is now in full force and effect.

I do further certify that a Public Hearing was held as to said Budget and Appropriation Ordinance at a meeting of the Board of Commissioners on the 14th day of June, 2022 following a notice of Public Hearing given in the Daily Herald on May 6th, 2022 said hearing falling after the thirty (30) day public inspection period.

IN WITNESS WHEREOF, I have affixed my name as Secretary and have caused the corporate seal of the said corporation to be hereunto affixed this 14th day of June, 2022.

_____
Secretary, West Chicago Park District

SEAL:

LEGAL NOTICE
WEST CHICAGO PARK DISTRICT
NOTICE OF PUBLIC INSPECTION AND HEARING

Notice is hereby given by the Board of Commissioners of the West Chicago Park District that a tentative Budget and Appropriations Ordinance for said Park District for the fiscal year beginning May 1st, 2022 and ending April 30th, 2023, will be available for public inspection on the West Chicago Park District website at www.we-goparks.org from May 13th through June 13th, 2022. A paper copy is also available during the inspection period by calling Leslie Hoffmann, Superintendent of Finance at 630-231-9474 or emailing lhoffmann@we-goparks.org . On June 14th, 2022 there shall be a public hearing on said Budget and Appropriations Ordinance beginning at 6:00 p.m. at the West Chicago Park District ARC Center, 201 W. National Street, West Chicago, IL 60185.

Dated this 6th day of May 2022

Melissa L. Medeiros, Secretary
West Chicago Park District
(Published in the Daily Herald May 6, 2022)

LEGAL NOTICE
WEST CHICAGO PARK DISTRICT
NOTICE OF PUBLIC INSPECTION AND HEARING

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Dated this 6th day of May 2022

Melissa L. Medeiros,
Secretary
West Chicago Park District
Published in Daily Herald
May 6, 2022 (4581849)

CERTIFICATE OF PUBLICATION

Paddock Publications, Inc.

DuPage County

Daily Herald

Corporation organized and existing under and by virtue of the laws of the State of Illinois, DOES HEREBY CERTIFY that it is the publisher of the **DuPage County DAILY HERALD**. That said **DuPage County DAILY HERALD** is a secular newspaper, published in Naperville and has been circulated daily in the Village(s) of:

Addison, Aurora, Bartlett, Bensenville, Bloomingdale, Carol Stream, Darien, Downers Grove, Elmhurst, Glen Ellyn, Glendale Heights, Hanover Park, Hinsdale, Itasca, Keeneyville, Lisle, Lombard, Medinah, Naperville,Oakbrook, Oakbrook Terrace, Plainfield,Roselle, Villa Park, Warrenville, West Chicago, Westmont, Wheaton, Willowbrook, Winfield, Wood Dale, Woodridge

County(ies) of DuPage

and State of Illinois, continuously for more than one year prior to the date of the first publication of the notice hereinafter referred to and is of general circulation throughout said Village(s), County(ies) and State.

I further certify that the DuPage County DAILY HERALD is a newspaper as defined in "an Act to revise the law in relation to notices" as amended in 1992 Illinois Compiled Statutes, Chapter 715, Act 5, Section 1 and 5. That a notice of which the annexed printed slip is a true copy, was published 05/06/2022
in said DuPage County DAILY HERALD.

IN WITNESS WHEREOF, the undersigned, the said PADDOCK PUBLICATIONS, Inc., has caused this certificate to be signed by, this authorized agent, at Arlington Heights, Illinois.

PADDOCK PUBLICATIONS, INC.
DAILY HERALD NEWSPAPERS

BY _____
Designee of the Publisher and Officer of the Daily Herald

Control # 4581849