

BUDGET AND APPROPRIATION ORDINANCE 25-02

FILE
JUN 11 2025

Jane Kagan
DuPage County Clerk

THE COMBINED BUDGET AND APPROPRIATION ORDINANCE OF THE WEST CHICAGO PARK DISTRICT, DUPAGE COUNTY, ILLINOIS FOR THE FISCAL YEAR BEGINNING ON THE FIRST DAY OF MAY A.D., 2025 AND ENDING ON THE THIRTIETH DAY OF APRIL A.D., 2026.

WHEREAS, the Board of Commissioners of the West Chicago Park District, DuPage County, Illinois cause to be prepared in tentative form a combined Budget and Appropriation Ordinance, and the Secretary of this Board has made the same conveniently available for public inspection for at least thirty days prior to final action thereon; and

WHEREAS, a public hearing was held as to said Budget and Appropriation Ordinance on the Tenth (10th) day of June 2025 and notice of said hearing was given at least one week prior thereto as required by law, and all other legal requirements have been complied with.

**NOW, THEREFORE, BE IT ORDAINED BY THE BOARD OF PARK COMMISSIONERS OF THE WEST CHICAGO PARK DISTRICT, DUPAGE COUNTY, AND ILLINOIS AS:
FOLLOWS:**

SECTION 1: That the amounts herein set forth, or so much thereof as may be authorized by law, and as may be needed are herein budgeted and appropriated for the corporate purposes of the West Chicago Park District, DuPage County, Illinois, to defray all necessary expenses of said Park District as specified in Section 2 of this Ordinance for the fiscal year.

SECTION 2: The amounts budgeted and appropriated for each object or purpose is as follows:

I. CORPORATE FUND:

| ADMIN: | Budget: | Appropriation: |
|-----------------------------------|----------------|-----------------------|
| Salaries/Wages-Full Time | \$ 185,000.00 | \$ 203,500.00 |
| Cont/Ser - Attorney Fees | 7,800.00 | 8,580.00 |
| Cont/Ser - Legal Publications | 400.00 | 440.00 |
| Cont/Ser - Subscriptions | 400.00 | 440.00 |
| Cont/Ser - Consultants | 1,500.00 | 1,650.00 |
| Cont/Ser Rent Copier and Printers | 9,500.00 | 10,450.00 |
| Cont/Ser Rent Shred Box | 330.00 | 363.00 |
| Cont/Ser - IT Consultants | 28,328.00 | 31,160.80 |
| Cont/Ser - Software Annu Maint | 14,903.00 | 16,393.30 |
| Payroll Processing Fees | 33,000.00 | 36,300.00 |
| Cont/Serv-Misc | 1,000.00 | 1,100.00 |
| Supplies/Materials-Office | 2,800.00 | 3,080.00 |
| Supplies-Finance | 1,100.00 | 1,210.00 |
| HR Supplies & Subscriptions | 2,350.00 | 2,585.00 |
| Utilities-Telephones | 3,800.00 | 4,180.00 |
| Utilities-Water/Sewer | 15,410.00 | 16,951.00 |
| Utilities-Electricity | 5,500.00 | 6,050.00 |
| Utilities-Natural Gas | 2,500.00 | 2,750.00 |
| Insurance Exp.-Health/Medical | 217,000.00 | 238,700.00 |
| Insurance Exp.-Life | 620.00 | 682.00 |
| Spec. Purp.- Memberships | 11,235.00 | 12,358.50 |
| Conferences Staff & Board | 17,731.00 | 19,504.10 |
| Meetings & Networking | 3,565.00 | 3,921.50 |
| Spec. Purp.-Mileage Reimburse. | 1,200.00 | 1,320.00 |
| Spec. Purp.- Awards/Recognitio | 3,500.00 | 3,850.00 |
| Staff Holiday Event | 3,000.00 | 3,300.00 |
| PARKS: | Budget: | Appropriation: |
| Salaries/Wages-Full Time | \$ 399,630.00 | \$ 439,593.00 |
| Salaries/Wages-Part Time-Seaso | 12,401.00 | 13,641.10 |
| Cont/Serv-Seasonal Labor | 313,181.00 | 344,499.10 |
| Cont/Serv-Parks Contracts | 110,063.00 | 121,069.30 |
| Cont. Serv.-Consultants | 12,000.00 | 13,200.00 |
| Con. Serv.-Rent-Toilets | 13,500.00 | 14,850.00 |
| Cont. Serv.-Lease/Rent-Equipment | 44,974.00 | 49,471.40 |
| Con. Serv.-Refuse Removal-Haz. | 961.00 | 1,057.10 |
| Con. Serv.-License/Insp. Fees | 27,773.00 | 30,550.30 |
| Supplies/Materials-Personnel | 5,700.00 | 6,270.00 |
| Supplies/Materials-Ice Control | 4,096.00 | 4,505.60 |
| Supplies/Materials-Safety | 3,161.00 | 3,477.10 |
| Supplies/Materials-Buildings | 8,351.00 | 9,186.10 |
| Supplies/Materials-Janitorial | 4,249.00 | 4,673.90 |
| Supplies/Materials-Chemicals | 8,949.00 | 9,843.90 |
| Supplies/Materials-Veh./Mach. | 1,717.00 | 1,888.70 |
| Supplies/Materials-Fuel/Oil | 62,819.00 | 69,100.90 |
| Supplies/Materials-Tools/Hdw. | 7,308.00 | 8,038.80 |

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| Supplies/Materials-Landscape | 18,722.00 | 20,594.20 |
| Supplies/Materials-Signs | 750.00 | 825.00 |
| Supplies/Materials-Conservation | 38,283.00 | 42,111.30 |
| Repairs/Maint.-Buildings | 46,070.00 | 50,677.00 |
| Repairs/Maint.-Veh./Machines | 19,500.00 | 21,450.00 |
| Repairs/Maint.-Playgrounds | 13,585.00 | 14,943.50 |
| Repairs/Maint. Splash Pads | 500.00 | 550.00 |
| Repairs/Maint.-Equipment | 18,784.00 | 20,662.40 |
| Cap. Exp.-Equip. Acquisition | 5,200.00 | 5,720.00 |
| TOTAL CORPORATE FUND: | \$ 1,775,699.00 | \$ 1,953,268.90 |

II. RECREATION FUND:**A. ADMIN:**

| | Budget: | Appropriation: |
|---|---------------|----------------|
| Salaries/Wages-Full Time | \$ 621,745.00 | \$ 683,919.50 |
| Salaries/Wages-Part Time-Reg. | 26,273.00 | 28,900.30 |
| Wages-Field | 8,000.00 | 8,800.00 |
| Wages-General Training | 5,500.00 | 6,050.00 |
| Cont/Ser - Attorney Fees | 7,800.00 | 8,580.00 |
| Cont/Ser - Legal Publications | 240.00 | 264.00 |
| Cont/Ser - Subscriptions | 800.00 | 880.00 |
| Cont/Ser - Rent - Copier & Printers | 9,500.00 | 10,450.00 |
| Cont/Ser - Rent-Toilets | 400.00 | 440.00 |
| Cont/Ser - Postage Meter | 580.00 | 638.00 |
| Cont/Ser - IT Consultants | 28,328.00 | 31,160.80 |
| Cont/Ser - Software Annu Maint | 14,903.00 | 16,393.30 |
| Cont/Ser - Alarm Monitorinf Serv | 720.00 | 792.00 |
| Cont/Ser - Employ. Assist. Pr. | 500.00 | 550.00 |
| Cont/Ser - Employ. Test./Physicals | 680.00 | 748.00 |
| Cont/Serv-Crim Checks | 3,000.00 | 3,300.00 |
| Supplies/Materials-Office | 3,500.00 | 3,850.00 |
| Supplies/Materials-Off. Post. | 2,300.00 | 2,530.00 |
| Mass Mailing & Postage | 40,531.00 | 44,584.10 |
| Supplies-Hardware | 10,175.00 | 11,192.50 |
| First Aid Supplies-ALL | 6,600.00 | 7,260.00 |
| Supp/Mat-Athletic Fields | 19,714.00 | 21,685.40 |
| Supplies-Core Concessions | 1,750.00 | 1,925.00 |
| Supplies-Programming General | 3,500.00 | 3,850.00 |
| Utilities-Telephones | 3,650.00 | 4,015.00 |
| Utilities-Water/Sewer | 15,410.00 | 16,951.00 |
| Utilities-Electricity | 6,000.00 | 6,600.00 |
| Utilities-Natural Gas | 2,700.00 | 2,970.00 |
| Insurance Exp.-Medical | 92,000.00 | 101,200.00 |
| Insurance Exp.-Life | 350.00 | 385.00 |
| Repairs/Maint.-Buildings | 38,113.00 | 41,924.30 |
| Repairs/Maint.-Fields | 24,350.00 | 26,785.00 |
| Spec. Purp.-Membership | 11,035.00 | 12,138.50 |
| Conferences Staff & Board | 17,731.00 | 19,504.10 |
| Staff CE, Training & Prof Development | 7,440.00 | 8,184.00 |
| Meetings & Networking | 3,565.00 | 3,921.50 |
| Spec. Purp.-Mileage Reimburse. | 1,000.00 | 1,100.00 |
| Spec. Purp.-Awards/Recognition | 3,500.00 | 3,850.00 |
| Spec. Purp.-Annual Golf Outing | 2,500.00 | 2,750.00 |
| Employee Discount-Programs and Facilities | 1,000.00 | 1,100.00 |
| Employee Logowear | 3,075.00 | 3,382.50 |
| Spec. Purp.-Bank Serv Fees | 400.00 | 440.00 |
| Spec. Purp.-Cash Over and Short | 1,000.00 | 1,100.00 |
| Spec. Purp.-Credit Card Fees | 40,000.00 | 44,000.00 |
| Marketing Software | 5,400.00 | 5,940.00 |
| Branding/Signage | 10,979.00 | 12,076.90 |

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| Public Realtions Events Supplies | 9,785.00 | 10,763.50 |
| Digital & Print Advertisements | 14,085.00 | 15,493.50 |
| Debt Retirement-Notes Payable | 5,000.00 | 5,500.00 |
| Outsourcing & Special Projects | 6,400.00 | 7,040.00 |
| Spec Purp-Sales Tax | 700.00 | 770.00 |
| TOTAL RECREATION ADMIN: | \$ 1,144,207.00 | \$ 1,258,627.70 |