

BUDGET AND APPROPRIATION ORDINANCE 23-02

THE COMBINED BUDGET AND APPROPRIATION ORDINANCE OF THE WEST CHICAGO PARK DISTRICT, DUPAGE COUNTY, ILLINOIS FOR THE FISCAL YEAR BEGINNING ON THE FIRST DAY OF MAY A.D., 2023 AND ENDING ON THE THIRTIETH DAY OF APRIL A.D., 2024.

WHEREAS, the Board of Commissioners of the West Chicago Park District, DuPage County, Illinois cause to be prepared in tentative form a combined Budget and Appropriation Ordinance, and the Secretary of this Board has made the same conveniently available for public inspection for at least thirty days prior to final action thereon; and

WHEREAS, a public hearing was held as to said Budget and Appropriation Ordinance on the Thirteenth (13th) day of June 2023 and notice of said hearing was given at least one week prior thereto as required by law, and all other legal requirements have been complied with.

NOW, THEREFORE, BE IT ORDAINED BY THE BOARD OF PARK COMMISSIONERS OF THE WEST CHICAGO PARK DISTRICT, DUPAGE COUNTY, AND ILLINOIS AS FOLLOWS:

SECTION 1: That the amounts herein set forth, or so much thereof as may be authorized by law, and as may be needed are herein budgeted and appropriated for the corporate purposes of the West Chicago Park District, DuPage County, Illinois, to defray all necessary expenses of said Park District as specified in Section 2 of this Ordinance for the fiscal year.

SECTION 2: The amounts budgeted and appropriated for each object or purpose is as follows:

I. CORPORATE FUND:

ADMIN:

	Budget:	Appropriation:
Salaries/Wages-Full Time	\$ 186,625.00	\$ 201,555.00
Cont/Ser - Attorney Fees	5,000.00	5,400.00
Cont/Ser - Legal Publications	600.00	648.00
Cont/Ser Rent Copier and Printers	12,000.00	12,960.00
Cont/Ser - IT Consultants	22,364.00	24,153.12
Cont/Ser - Software Annu Maint	13,000.00	14,040.00
Payroll Processing Fees	24,000.00	25,920.00
Cont/Serv-Misc	2,500.00	2,700.00
Supplies/Materials-Office	2,800.00	3,024.00
Supplies-Finance	1,000.00	1,080.00
Supplies-HR	3,500.00	3,780.00
Utilities-Telephones	4,000.00	4,320.00
Utilities-Water/Sewer	3,500.00	3,780.00
Utilities-Electricity	7,500.00	8,100.00
Utilities-Natural Gas	3,900.00	4,212.00
Insurance Exp.-Health/Medical	95,000.00	102,600.00
Insurance Exp.-Life	800.00	864.00
Spec. Purp.- Memberships	7,500.00	8,100.00
Conferences Staff & Board	14,000.00	15,120.00
Meetings & Networking	3,000.00	3,240.00
Spec. Purp.-Mileage Reimburse.	1,000.00	1,080.00
Spec. Purp.- Awards/Recognitio	6,000.00	6,480.00
Staff Holiday Event	3,000.00	3,240.00

PARKS:

	Budget:	Appropriation:
Salaries/Wages-Full Time	\$ 366,504.00	\$ 395,824.32
Cont/Serv-Seasonal Labor	300,307.00	\$ 324,331.56
Cont/Serv-Parks Contracts	107,302.90	\$ 115,887.13
Cont. Serv.-Consultants	12,000.00	\$ 12,960.00
Con. Serv.-Rent-Toilets	12,075.00	\$ 13,041.00
Cont. Serv.-Rent-Equipment	58,500.48	\$ 63,180.52
Con. Serv.-Refuse Removal-Reg.	1,400.00	\$ 1,512.00
Con. Serv.-Refuse Removal-Haz.	1,570.00	\$ 1,695.60
Con. Serv.-License/Insp. Fees	16,119.16	\$ 17,408.69
Supplies/Materials-Personnel	7,748.00	\$ 8,367.84
Supplies/Materials-Ice Control	7,104.60	\$ 7,672.97
Supplies/Materials-Safety	2,972.00	\$ 3,209.76
Supplies/Materials-Buildings	4,255.00	\$ 4,595.40
Supplies/Materials-Janitorial	5,280.00	\$ 5,702.40
Supplies/Materials-Chemicals	10,992.27	\$ 11,871.65
Supplies/Materials-Veh./Mach.	2,910.86	\$ 3,143.73
Supplies/Materials-Fuel/Oil	71,195.00	\$ 76,890.60
Supplies/Materials-Tools/Hdw.	5,737.65	\$ 6,196.66
Supplies/Materials-Landscape	23,261.70	\$ 25,122.64
Supplies/Materials-Signs	5,484.00	\$ 5,922.72
Supplies/Materials-Conservation	3,000.00	\$ 3,240.00

Repairs/Maint.-Buildings	37,822.00	\$	40,847.76
Repairs/Maint.-Veh./Machines	20,330.00	\$	21,956.40
Repairs/Maint.-Playgrounds	27,216.73	\$	29,394.07
Repairs/Maint.-Equipment	18,059.98	\$	19,504.78
Cap. Exp.-Equip. Acquisition	63,656.31	\$	68,748.81
TOTAL CORPORATE FUND:	\$ 1,615,393.64	\$	1,744,625.13

II. RECREATION FUND:**A. ADMIN:**

	Budget:	Appropriation:
Salaries/Wages-Full Time	\$ 530,221.00	\$ 556,732.05
Salaries/Wages-Part Time-Reg.	\$24,050.00	\$ 25,252.50
Wages-General Rental	\$1,430.00	\$ 1,501.50
Wages-General Training	\$3,500.00	\$ 3,675.00
Cont/Ser - Attorney Fees	\$5,000.00	\$ 5,250.00
Cont/Ser - Legal Publications	\$500.00	\$ 525.00
Cont/Ser - Subscriptions	\$3,070.00	\$ 3,223.50
Cont/Ser - Rent - Office Printers	\$12,000.00	\$ 12,600.00
Cont/Ser - Rent-Toilets	\$2,000.00	\$ 2,100.00
Cont/Ser - IT Consultants	\$21,000.00	\$ 22,050.00
Cont/Ser - Software Annu Maint	\$7,500.00	\$ 7,875.00
Cont/Ser - Employ. Assist. Pr.	\$600.00	\$ 630.00
Cont/Ser - Employ. Test./Phy.	\$1,700.00	\$ 1,785.00
Cont/Serv-Crim Checks	\$2,800.00	\$ 2,940.00
Supplies/Materials-Office	\$6,500.00	\$ 6,825.00
Supplies/Materials-Off. Post.	\$1,500.00	\$ 1,575.00
Supplies - Promo Postage	\$33,294.00	\$ 34,958.70
Supplies-Hardware	\$50,758.49	\$ 53,296.41
First Aid Supplies-ALL	\$6,585.99	\$ 6,915.29
Supp/Mat-Athletic Fields	\$12,693.96	\$ 13,328.66
Supplies-Core Concessions	\$2,500.00	\$ 2,625.00
Supplies-Programming General	\$26,920.00	\$ 28,266.00
Utilities-Telephones	\$3,800.00	\$ 3,990.00
Utilities-Water/Sewer	\$2,400.00	\$ 2,520.00
Utilities-Electricity	\$2,500.00	\$ 2,625.00
Utilities-Natural Gas	\$7,000.00	\$ 7,350.00
Insurance Exp.-Medical	\$175,000.00	\$ 183,750.00
Insurance Exp.-Life	\$850.00	\$ 892.50
Repairs/Maint.-Ath. Facilities	\$32,100.00	\$ 33,705.00
Repairs/Maint.-Landscape	\$8,000.00	\$ 8,400.00
Spec. Purp.-Membership	\$9,500.00	\$ 9,975.00
Conferences Staff & Board	\$14,000.00	\$ 14,700.00
Staff CE, Training & Prof Development	\$6,400.00	\$ 6,720.00
Meetings & Networking	\$3,000.00	\$ 3,150.00
Spec. Purp.-Mileage Reimburse.	\$1,000.00	\$ 1,050.00
Spec. Purp.-Awards/Recognition	\$6,000.00	\$ 6,300.00
Employee Discount-Programs and Facilities	\$1,000.00	\$ 1,050.00
Employee Logowear	\$2,500.00	\$ 2,625.00
Spec. Purp.-Bank Serv Fees	\$500.00	\$ 525.00
Spec. Purp.-Cash Over and Short	\$750.00	\$ 787.50
Spec. Purp-Credit Card Fees	\$25,000.00	\$ 26,250.00
Media Marketing	\$5,486.00	\$ 5,760.30
Branding/Signage	\$10,910.00	\$ 11,455.50
Public Realtions Events Supplies	\$18,016.00	\$ 18,916.80
Promotional Materials & PR	\$18,080.00	\$ 18,984.00
Debt Retirement-Notes Payable	\$5,000.00	\$ 5,250.00

Marketing Design and Print	\$8,800.00	\$	9,240.00	
Spec Purp-Sales Tax	\$750.00	\$	787.50	
TOTAL RECREATION ADMIN:	\$	1,124,465.44	\$	1,180,688.71

	Budget:	Appropriation:
B. GENERAL PROGRAMMING		
Wages	\$129,858.43	\$ 142,844.27
Contractual	\$79,306.40	87,237.04
Supplies	\$33,629.94	36,992.93
Awards	\$790.00	869.00
TOTAL GENERAL PROGRAMMING:	<u>\$ 243,584.77</u>	<u>\$ 267,943.25</u>

C. FACILITIES

ARC CENTER:

Wages-Customer Service Staff	\$ 150,568.72	\$ 165,625.59
Wages-Childcare	38,124.00	41,936.40
Wages-ARC Programs	76,880.35	84,568.39
Wages-Building Supervisor	22,121.00	24,333.10
Maintenance Agreements	31,265.50	34,392.05
Cont/Serv-Custodial	159,400.00	175,340.00
Cont/Serv-Alarms	9,850.00	10,835.00
Supplies/Materials-Personnel	1,595.00	1,754.50
Supplies/Materials-Janitorial	21,150.00	23,265.00
Supplies/Materials Facility Equipment	2,500.00	2,750.00
ARC Childcare Supplies	1,000.00	1,100.00
Supplies-ARC Programs	9,324.54	10,256.99
Telephones	17,400.00	19,140.00
Water & Sewer	6,000.00	6,600.00
Utilities-Electricity	70,000.00	77,000.00
Natural Gas	11,000.00	12,100.00
R&M Buildings	69,575.00	76,532.50
TOTAL ARC CENTER:	<u>\$ 697,754.11</u>	<u>\$ 767,529.52</u>

TURTLE SPLASH:

Wages-Supervisors	\$ 22,830.06	\$ 25,113.07
Wages-Lifeguards	96,094.37	105,703.81
Wages-Admissions	13,201.50	14,521.65
Wages-Deck Attendant	7,313.25	8,044.58
Wages-Aquatic Programs	7,287.50	8,016.25
Cont/Serv-Custodial	1,700.00	1,870.00
Cont. Serv.-Alarm Monitoring	3,300.00	3,630.00
Cont.- Lifeguard Certifications	1,900.00	2,090.00
Cont. Serv.-Aquatic Inspections	2,910.00	3,201.00
Cont Serv-Lifeguard Audits	2,000.00	2,200.00
Cont/Serv-Pool Open/Close	12,297.00	13,526.70
Cont Serv-Preseason Training	2,160.00	2,376.00
Aquatic Mgr/Staff Office Supplies	345.00	379.50
Computer	840.00	924.00
Admissions Merchandise Supplies	722.25	794.48
Staff Uniforms	3,240.00	3,564.00
Aquatic Safety Supplies	2,306.00	2,536.60

	Budget:	Appropriation:
Supp./Mater.-Janitorial	2,202.12	2,422.33
Supp./Mater.-Chemicals	29,600.00	32,560.00
Supp./Mater.-Operational	2,277.00	2,504.70
Supplies Aquatic Programs	1,149.44	1,264.38
Utilities-Telephone	2,600.00	2,860.00
Utilities-Water/Sewer	75,000.00	82,500.00
Utilities-Electricity	40,000.00	44,000.00
Utilities-Natural Gas	20,000.00	22,000.00
Repairs/Maintenance-Buildings	20,000.00	22,000.00
Repairs/Maintenance-Equipment	55,000.00	60,500.00
Repairs/Maint.-Slides	5,000.00	5,500.00
Awards/Recognition	765.00	841.50
TOTAL TURTLE SPLASH:	<u>\$434,040.49</u>	<u>\$ 477,444.54</u>

ZONE 250:

Wages-Rentals	\$ 3,605.00	\$ 3,965.50
Cont/Ser - Maintenance	7,382.00	8,120.20
Cont/Serv-Custodial	8,000.00	8,800.00
Cont/Ser - Alarm Monitor. Ser.	5,500.00	6,050.00
Supplies/Materials-Janitorial	7,500.00	8,250.00
Supplies/Materials Facility Equipment	1,000.00	1,100.00
Utilities-Water/Sewer	1,400.00	1,540.00
Utilities-Electricity	13,000.00	14,300.00
Utilities-Natural Gas	4,000.00	4,400.00
Repairs/Maint.-Buildings	7,600.00	8,360.00
TOTAL ZONE 250:	<u>\$ 58,987.00</u>	<u>\$ 64,885.70</u>

TOTAL FACILITIES	<u>\$ 1,190,781.60</u>	<u>\$ 1,309,859.76</u>
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TOTAL RECREATION FUND:	<u>\$ 2,558,831.81</u>	<u>\$ 2,758,491.72</u>
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IV. IMRF FUND

IMRF Employer	\$36,000.00	\$43,200.00
TOTAL IMRF FUND:	<u>\$36,000.00</u>	<u>\$43,200.00</u>

V. FICA/MEDICARE FUND

FICA/Medicare Employer	\$ 140,000.00	\$168,000.00
TOTAL FICA/MEDICARE FUND:	<u>\$ 140,000.00</u>	<u>\$ 168,000.00</u>

VI. LIABILITY INSURANCE

General and Worker's Comp	\$ 75,000.00	\$81,000.00
Unemployment	10,000.00	\$30,000.00
TOTAL LIABILITY INSURANCE FUND:	<u>\$ 85,000.00</u>	<u>\$ 111,000.00</u>

	Budget:	Appropriation:
VII. AUDIT		
Audit Service Expense	\$ 23,000.00	\$24,840.00
TOTAL AUDIT FUND:	\$ 23,000.00	\$ 24,840.00
VIII. WDSRA		
Salaries/Wages	\$ 24,510.00	\$ 24,510.00
Toilet Rental ADA	14,000.00	14,000.00
Program Room Use	25,000.00	25,000.00
Inclusion Costs	20,000.00	20,000.00
WDSRA Operations	201,000.00	201,000.00
Transfer to IPDLAF Capital	201,000.00	201,000.00
TOTAL WDSRA FUND:	\$ 485,510.00	\$ 485,510.00
VIII. DEBT RETIREMENT		
Attorney Fees	\$ 33,500.00	\$ 36,180.00
Bond Principal Payments	1,050,000.00	1,134,000.00
Bond Interest Payments	885,409.13	956,241.86
Bond Registrar Fees	8,000.00	8,640.00
TOTAL DEBT RETIREMENT:	\$ 1,976,909.13	\$ 2,098,881.86
X. CAPITAL PROJECTS		
Planning Consultants	\$ 68,300.00	\$ 73,764.00
Repairs/Maint - ARC Center	159,750.00	172,530.00
Repairs/Maint.-Landscape	18,000.00	19,440.00
Repairs/Maint.-Pavillions	24,620.00	26,589.60
Capital-Turtle Splash	921,181.20	1,105,417.44
Vehicle Acquisition	323,463.36	388,156.03
Capital-Play Areas	301,865.00	362,238.00
Capital-Building Improvements	439,905.65	527,886.78
Capital-Contingencies	744,000.00	892,800.00
TOTAL CAPITAL:	\$ 3,001,085.21	\$ 3,568,821.85
TOTAL FUNDS 30 - 90	\$ 5,747,504.34	\$ 6,500,253.71
TOTAL ALL FUNDS:	\$ 9,921,729.79	\$ 11,003,370.56

SECTION 3: As part of the annual budget, it is stated:

- A. That the total cash and investments on hand at the beginning of the fiscal year is \$3,400,222 and that the cash and investments on hand for each fund is as follows:

Corporate Fund	\$1,410,855
Recreation Fund	890,565
Lighting and Paving Fund	2,852
I.M.R.F. Fund	156,830
Social Security Fund	25,333
Liability Insurance	63,055
Audit Fund	12,276
Special Recreation Fund	46,357
Bond Funds	590,337
Capital Projects Fund	201,762

- B. That the estimated cash expected to be received during the fiscal year from all sources other than Personal Property Replacement Taxes is \$9,742,420.55
- C. That the estimated cash expected to be received during the fiscal year from Personal Property Replacement Taxes is \$550,000.00.
- D. That the estimated expenditures contemplated for the fiscal year in all accounts are \$9,921,729.79.
- E. That the estimated cash expected to be on hand at the end of the fiscal year from all funds are \$3,770,912.76

SECTION 4: That all sums of money not needed for immediate specific purposes, may be invested in interest bearing obligations of the United States or of the State of Illinois, including savings accounts and savings certificates of deposit of any State or National Bank, provided that they are fully insured by the Federal Deposit Insurance Corporation.

SECTION 5: That the receipts and revenue of the West Chicago Park District derived from sources other than taxation and not specifically appropriated, and all unexpected balances from the preceding fiscal year not required for the purposes for which they were appropriated and levied shall constitute the General Fund and shall first be placed to the credit of such fund.

SECTION 6: This ordinance shall be in full force and effect from and after its passage and approval, as required by law.

ADOPTED THIS 13th day of June 2023 pursuant to a roll call vote as follows:

AYES: _____

NAYS: _____

ABSENT: _____

WEST CHICAGO PARK DISTRICT

President

ATTESTED:

Secretary

**CHIEF FISCAL OFFICER'S CERTIFICATION OF ESTIMATED REVENUE
FOR THE WEST CHICAGO PARK DISTRICT
DUPAGE COUNTY, ILLINOIS**

I, BRIAN HUEY, do hereby certify as follows:

- 1 I am the chief fiscal officer of the West Chicago Park District, DuPage County, Illinois
- 2 I estimate the revenue, by source, of said district for the fiscal year beginning May 1, 2023 and ending April 30, 2024 to be as follows:

SOURCE	AMOUNT	
Real Estate Taxes (current)	\$	4,459,982.55
Fees and Charges for Services and Programs		1,454,513.00
Bond Issue Proceeds		3,768,325.00
Personal Property Replacement Taxes		550,000.00
Reimbursed Expenses		30,000.00
Donations and Sponsorships		21,600.00
Interest from Investments		8,000.00
TOTAL:	\$	10,292,420.55

Treasurer, West Chicago Park District
June 13, 2023

SEAL:

CERTIFICATION

State of Illinois)
)
County of DuPage)

I, GINA RADUN, do hereby certify that I am the duly appointed and qualified Secretary and keeper of the records and corporate seal of the West Chicago Park District, a municipal corporation, and that the attached copy of the Ordinance, entitled "Budget and Appropriation Ordinance 23-03" of the West Chicago Park District for the fiscal year, beginning May 1, 2023 and ending April 30, 2024, is a true and correct copy of said Ordinance duly adopted at a meeting of the Board of Commissioners of the West Chicago Park District on the 13th day of June, 2023, and that said Ordinance is now in full force and effect.

I do further certify that a Public Hearing was held as to said Budget and Appropriation Ordinance at a meeting of the Board of Commissioners on the 13th day of June, 2023 following a notice of Public Hearing given in the Daily Herald on May 9th, 2023 said hearing falling after the thirty (30) day public inspection period.

IN WITNESS WHEREOF, I have affixed my name as Secretary and have caused the corporate seal of the said corporation to be hereunto affixed this 13th day of June, 2023.

Secretary, West Chicago Park District

SEAL:

**LEGAL NOTICE
WEST CHICAGO PARK DISTRICT
NOTICE OF PUBLIC INSPECTION AND HEARING**

Notice is hereby given by the Board of Commissioners of the West Chicago Park District that a tentative Budget and Appropriations Ordinance for said Park District for the fiscal year beginning May 1st, 2023 and ending April 30th, 2024, will be available for public inspection on the West Chicago Park District website at www.we-goparks.org from May 12th through June 12th, 2023. A paper copy is also available during the inspection period by calling Leslie Hoffmann, Superintendent of Finance at 630-231-9474 or emailing lhoffmann@we-goparks.org . On June 13th, 2023 there shall be a public hearing on said Budget and Appropriations Ordinance beginning at 6:00 p.m. at the West Chicago Park District ARC Center, 201 W. National Street, West Chicago, IL 60185.

Dated this 9th day of May 2023

Melissa L. Medeiros, Secretary
West Chicago Park District

LEGAL NOTICE
WEST CHICAGO PARK DISTRICT
NOTICE OF PUBLIC INSPECTION AND HEARING
Notice is hereby given by the Board of Commissioners of the West Chicago Park District that a tentative Budget and Appropriations Ordinance for said Park District for the fiscal year beginning May 1st, 2023 and ending April 30th, 2024, will be available for public inspection on the West Chicago Park District website at www.wc-parks.org from May 12th through June 12th, 2023. A paper copy is also available during the inspection period by calling Leslie Hoffmann, Superintendent of Finance at 630-231-9474 or emailing lhoffmann@wc-parks.org. On June 13th, 2023 there shall be a public hearing on said Budget and Appropriations Ordinance beginning at 6:00 p.m. at the West Chicago Park District ARC Center, 201 W. National Street, West Chicago, IL 60185.
Dated this 8th day of May 2023
Melissa L. Medeiros, Secretary
West Chicago Park District
Published in Daily Herald May 9, 2023 (4599727)

CERTIFICATE OF PUBLICATION
Paddock Publications, Inc.

DuPage County
Daily Herald

Corporation organized and existing under and by virtue of the laws of the State of Illinois, DOES HEREBY CERTIFY that it is the publisher of the **DuPage County DAILY HERALD**. That said **DuPage County DAILY HERALD** is a secular newspaper, published in Naperville, DuPage County, State of Illinois, and has been in general circulation daily throughout DuPage County, continuously for more than 50 weeks prior to the first Publication of the attached notice, and a newspaper as defined by 715 ILCS 5/5.

I further certify that the **DuPage County DAILY HERALD** is a newspaper as defined in "an Act to revise the law in relation to notices" as amended in 1992 Illinois Compiled Statutes, Chapter 715, Act 5, Section 1 and 5. That a notice of which the annexed printed slip is a true copy, was published 05/09/2023 in said **DuPage County DAILY HERALD**. This notice was also placed on a statewide public notice website as required by 5 ILCS 5/2.1.

BY Daula Baltz
Designee of the Publisher of the Daily Herald

Control # 4599727

