

EMPLOYMENT OPPORTUNITY



Non-Exempt, Part-Time Summer Camp Counselor

Location: West Chicago Park District - ARC Center

Department: Recreation

Salary Range: \$15.00-\$17.00 per Hour

Start Date: May 2025

Contact: Pam Schiavoni, Recreation Supervisor

(E: pschiavoni@we-goparks.org; Ph: 630-231-9474 x105)

General Description:

The West Chicago Park District's Summer Camp is designed to keep kids safe and active, encourage social growth, and most of all provide a fun-filled summer with memories that will last a lifetime! Under the direction of the Summer Camp Director and Recreation Supervisor, the Summer Camp Counselor is responsible for creating a safe and engaging environment for participants in the Camp Keppler and Camp WeGo programs.

Camp activities include sports, crafts, games, outdoor activities, science, experiments, swimming, special events, and more! Summer Camp participants range in age from 3 years through 8th grade.

Summer Camp Shifts:

- Monday-Friday (8:45am-3:45pm) with occasional early-morning hours (6:45-8:45am) and late hours (3:45-5:45pm)
- Staff will be scheduled for two to five days each week, depending on enrollment, plus weekly meetings and occasional sub shifts

Essential Duties & Responsibilities:

- Supervise participants, ensure safety, enforce rules, follow discipline guidelines, provide basic first aid, and resolve problems as needed.
- Implement daily activities as assigned.
- Effectively communicate with supervisors, coworkers, campers, and parents.
- Set-up and clean-up camp activities, lunch, snacks, and the facility.
- Other duties as assigned by Recreation Supervisor

Education & Qualifications:

(* - Training Provided by the West Chicago Park District Upon Hire)

- Minimum Age: 16
- Applicants are preferred to have one or more year(s) of childcare experience.
- Strong communication and interpersonal skills.
- Must have ability to respond appropriately to emergency situations.
- Must be able to pass a background check.
- Applicants must be available for pre-season training in late May

Benefits

- Complimentary ARC Center Fitness Membership
- Complimentary Turtle Splash Water Park Splash Pass (Seasonal)

This is not necessarily an exhaustive list of all responsibilities, skills, duties, requirements, and effects of working conditions associated with the job. While this is intended to be an accurate reflection of the current job, management reserves the right to revise the job when circumstances change: e.g., emergencies, rush jobs, changes in personnel, workload, technological development, etc.

To apply, please print a job application from our website: www.we-goparks.org, email pschiavoni@we-goparks.org, or fax 630-231-2352.

The West Chicago Park District is an Equal Opportunity Employer