



MINUTES

Committee of the Whole Meeting of the West Chicago Board of Park Commissioners
in the Park District ARC Center Meeting Room 106
201 W National Street, West Chicago, IL 60185.

Tuesday, May 3, 2022
6:00 p.m.

I. Call to Order and Roll Call

The meeting was called to order at 6:00 p.m. Present were Commissioners Lenertz, Spencer and Voelz, Director Major and Superintendent Radun. Absent were Commissioners Carreno and Zaputil.

II. Pledge of Allegiance

III. Public Comment

There were no members of the public present.

IV. President's Comments

President Lenertz reminded fellow Commissioners to check their calendars for availability during summer events and to contact staff if they are available to help.

V. Approve Meeting Agenda

Commissioner Voelz motioned to approve the meeting agenda. Commissioner Spencer seconded the motion which carried by voice vote.

VI. Recreation Department

Superintendent Radun, Facility and Fitness Manager DiSerio and Recreation Manager Nelson presented to the Board on the following topics (Appendix A):

- ARC Fitness
- Gym/Field Rentals

Commissioner Spencer asked if staff would investigate additional insurance-based programs for Fitness Memberships and if the Open Gym pricing could be adjusted for affordability.

VII. Miscellaneous

President Lenertz inquired about the new pavilion installation, reminded the Board of dinner with Director Major and asked if Commissioners needed any additional information regarding the credit card charges labeled meetings for Director Major which was part of the March Expenditures Approval Report approved at the April meeting.

VIII. Adjourn Open Meeting

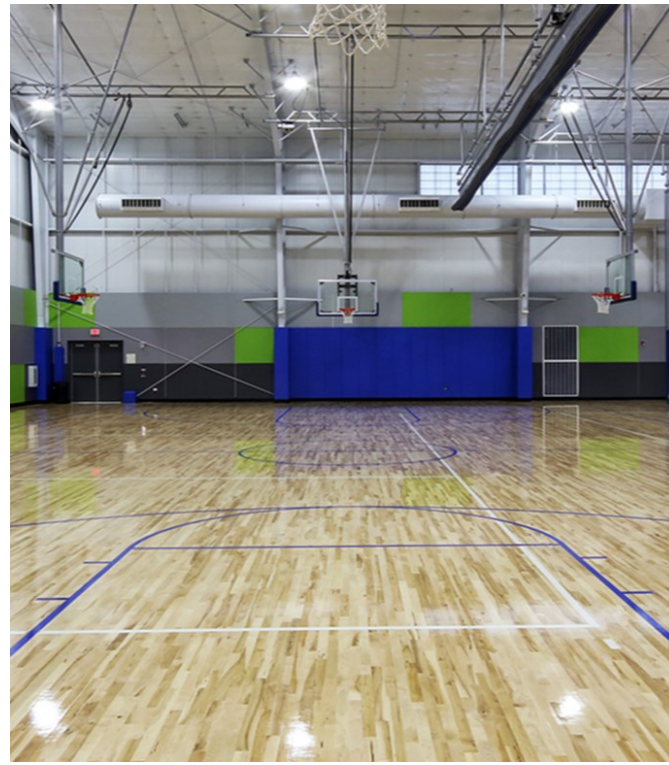
Commissioner Voelz motioned to adjourn the meeting at 6:38 p.m. Commissioner Spencer seconded the motion which carried by voice vote.

Committee of the Whole

May 3rd, 2022



ARC Fitness Center



Gym Rentals



Field Rentals

Memberships – New Structure & Pricing

ARC CENTER
WEST CHICAGO PARK DISTRICT

FIND YOUR FIT

FITNESS YOUR WAY

MEMBERSHIP OPTIONS

ELITE

- Fitness Center
- Open Gym Courts
- Indoor Track
- Unlimited Fitness Classes
- Season Pass to Turtle Splash Water Park
- Childcare

\$40
per month

CLASSIC

- Fitness Center
- Open Gym Courts
- Indoor Track

\$20
per month

Experience excellent customer service, premium amenities and cleanliness.
Our team of certified professionals is ready to help you meet YOUR fitness goals.   

JOIN NOW
WE-GOPARKS.ORG

NO ENROLLMENT FEES | NO CONTRACTS | NO CANCELLATION FEES

▶ **Track R & N/R Prices: \$5/\$6**

▶ **N/R Prices: Classic - \$25 Elite - \$50**

So... How Are We Doing?



Medicare/Medicaid Programs

1. SilverSneakers – 92 Members
 2. Renew Active – 22 Members (Started in February)
 3. Silver & Fit/Active & Fit – 3 Member (Started in April)
- \$2 a check-in up to the membership amount (\$20/\$40)
 - Average monthly swipes –
 - SilverSneakers – 6.12 swipes (\$12.24 per person/month)
 - Renew Active – 7.00 swipes (\$14.00 per person/month)
 - Silver & Fit/Active & Fit – N/A





Group Fitness Classes/Personal Training

- **Current GF Offerings**
 - In-Person, Virtual, & Blended
 - 15 total classes Monday-Saturday
 - 71 total members utilizing

- **Current PT Offerings**
 - # of sessions
 - 2, 6, 12, 24
 - Session structure
 - 30 minutes long
 - Price based on R or N/R as well as individual or partner
 - 66 total members utilizing

Coming soon...

MATRIX



Performance Plus Treadmill

TOUCH CONSOLE

T-PP-F

Our exceptional treadmill sets a new standard with a shock-absorbing slat-belt and a high-efficiency drive that make even the most intense runs feel comfortable, solid and smooth, lasting up to 100,000 miles in the most intense environments. Despite this incredible evolution of technology, service and maintenance have never been easier.



WiFi-enabled Touch Console features an app-based interface that mirrors familiar smartphone and tablet operating systems, making it easy for members to connect to the content that keeps them moving.

Looking Ahead...

▶ Member Engagement

- Monthly Challenges
- 50 miles for the 50th anniversary - July

▶ Corporate Memberships

- West Chicago Businesses Discount
 - WCHS
- Businesses buying passes for their employees

▶ Lockers

- In the process!
- Colors – No Glass





Gym Court Rentals

Available Rentals

- Basketball
- Volleyball
- Soccer
- Pickleball (ARC Center)
- Batting Cage (Zone250)

Courts Available

- ARC Center
 - 3 Basketball, Soccer, Pickleball, Volleyball
- Zone250
 - 3 Volleyball
 - 2 Basketball, Soccer
 - 1 Batting Cage

Hourly Rental Fees

- Resident: \$60 per Hour
- Non-Resident: \$72 per Hour

Zone250 Court Rental Process

Prior to
Rental

- Reserved In-Person or Online
 - \$75.00 Deposit due at Booking (Zone250)

Day of
Rental

- Personalized Access Code
- Renter Information Guide

After
Rental

- Facility Walkthrough & Code Deactivation
- Return of Deposit via Original Payment Method

Renter Information Guide

- Building Opening & Closing Information
- Emergency Contacts
- Helpful Information (Vending Machines, Baskets, Etc.)


WEST CHICAGO PARK DISTRICT
ZONE250 Renter Information Guide
Updated: 3.25.2021

Building Access/Opening

Renters will receive a personalized access code prior to their first rental date at Zone250. This code will be used to unlock and disarm the building. Your access code is: _____
Please do not share this access code with participants or spectators.

To unlock the building, type access code into the keypad that is located to the left of the main entrance doors.


Example: Enter 1-2-3-4 on Keypad



Immediately upon entry to the facility, the alarm must be disarmed using the alarm keypad to your left as you enter the vestibule.


To disarm the facility, type in your access code followed by the 1 (OFF) key

Example: Enter 1-2-3-4-1 on Keypad



To unlock the main entrance doors, the ENTER switch must be set to YES. This switch is located in the top right corner of the main entrance door. The ENTER switch is the only switch that should be adjusted.


YES → Motion Activated Doors Open from Outside
NO → Code Needed to Open Door




WEST CHICAGO PARK DISTRICT
ZONE250 Renter Information Guide

Building Closing

Before leaving, please check to ensure all participants and spectators have exited the building and lights are turned off. To lock the main entrance doors, the ENTER switch must be set to NO. This switch is located in the top right corner of the main entrance door. The ENTER switch is the only switch that needs to be adjusted



To arm the facility, type in your access code on the alarm keypad, followed by the 2 (AWAY) key. As you are exiting the building, you will hear the alarm keypad beeping – this is normal, and is giving a warning that the alarm will be active in 90 seconds.




Emergency Information/Contacts Facility Address: 250 W. National Street, West Chicago

During ARC Center business hours, please contact the Front Desk by pushing the button on the Main Lobby phone labeled ARC Center Front Desk.

In the event of an emergency, please contact one of the West Chicago Park District Staff below in the following order by pushing the corresponding button with their name on the Main Lobby phone.


- 1) Ben Nelson, Recreation Supervisor
- 2) Gina Radun, Superintendent of Recreation
- 3) Melissa Medeiros, Facility Supervisor




WEST CHICAGO PARK DISTRICT
ZONE250 Renter Information Guide

Lights

Light switches for the Front Desk, Foyer, and Vestibule can be found to the left of the main entrance doors in the Main Lobby.



Light switches for Courts 1 & 2 can be found on the wall to your right after entering the gym area.




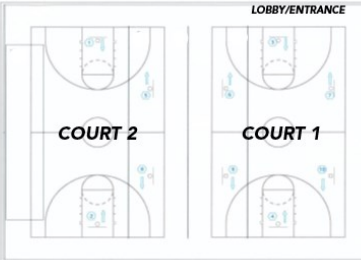
Vending Machine Information/Refunds

Please contact Absolute Vending for vending machine issues at 630-980-7734.

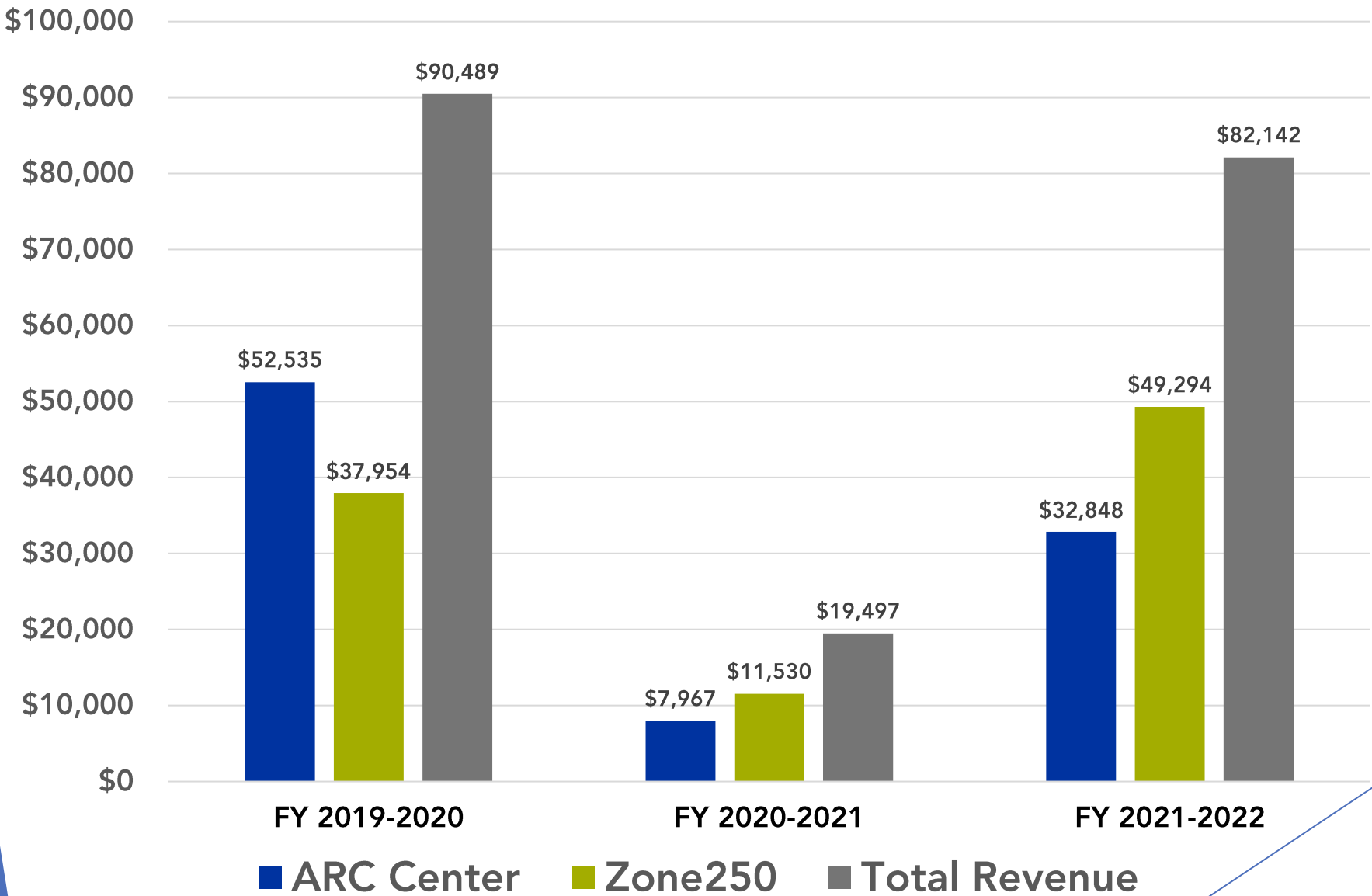
Baskets

Basket height can be raised/lowered using the keypad on Court 2. Curtains and Batting Cage may only be adjusted by West Chicago Park District staff unless otherwise noted.

To adjust basket height, type: 4-3-2-1-AAG-Basket Off into the keypad, and hold the LOWER or RAISE key until baskets reach desired height.

Financial Summary: Gym Court Rentals





Field Rentals

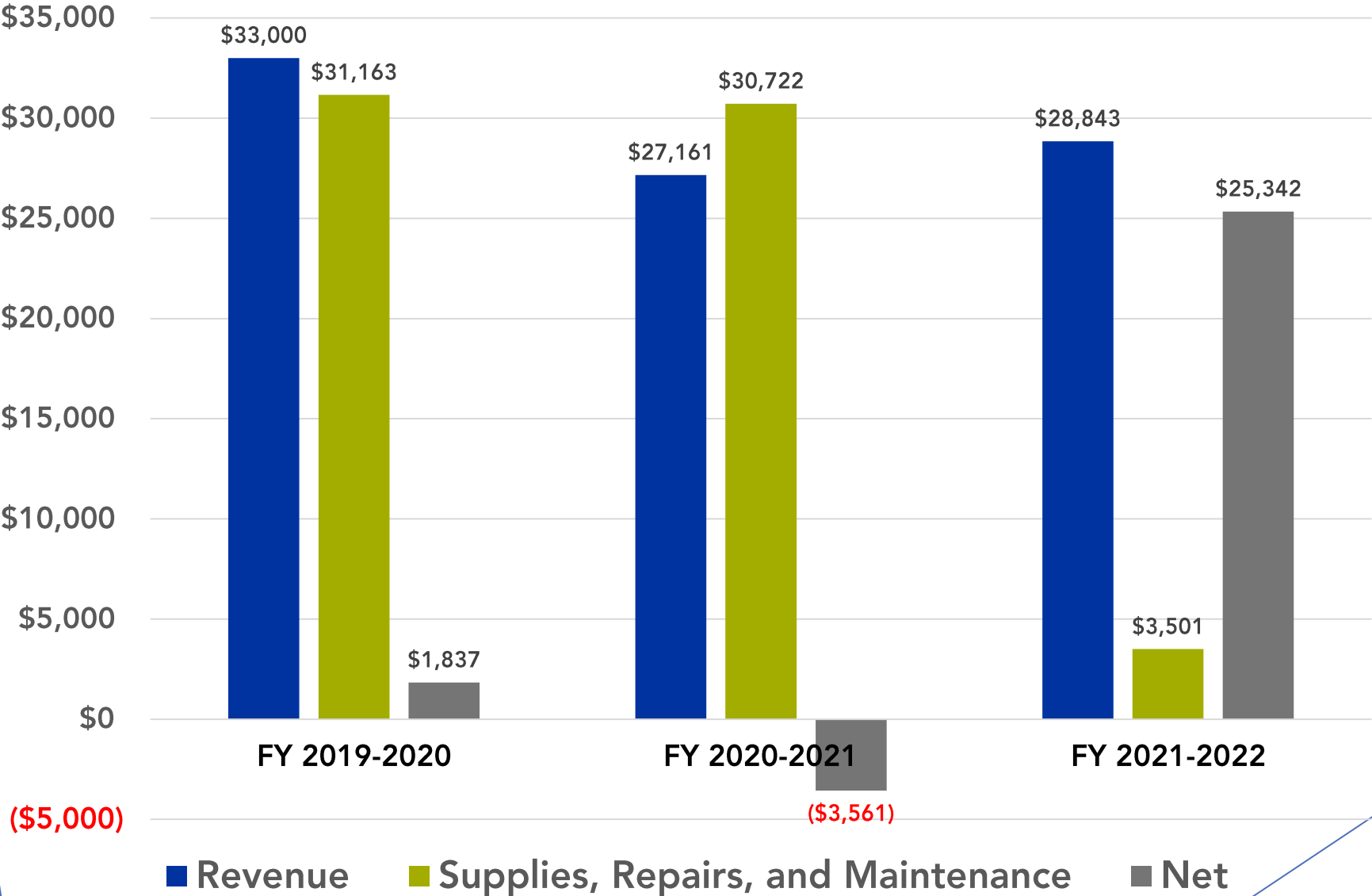
Available Rentals

- Baseball & Softball
 - 6 Fields at Reed-Keppler Park
 - 4 Fields at Pioneer Park
- Soccer
 - 5 Fields at Cornerstone Lakes Park
- Miscellaneous
 - 1 Disc Golf Course at Kress Creek Farms Park
 - 1 Cross Country Course at Kress Creek Farms Park

Rental Fees

- Baseball & Softball Fields
 - Practice: \$25 per Hour (Res) / \$30 per Hour (Non-Res)
 - Game: \$35 per Hour (Res) / \$45 per Hour (Non-Res)
 - Tournament Fee: \$600 per Field (3+ Games per Field)
- Soccer Fields
 - \$50 per Field
- Cross Country Course
 - \$3,200 per Event

Financial Summary: Field Rentals



Looking Ahead...

▶ Promote Facilities to Local Organizations

- Baseball Teams → Indoor Batting Cage
- Basketball and Volleyball Tournaments

▶ Kress Creek Farms Park Disc Golf Course

- Promote Usage for Tournaments and Leagues

▶ Evaluate Usage and Offerings

- Baseball & Softball Field Usage and Sizing



WEST CHICAGO
PARK DISTRICT

innovative DEDICATED

FOCUSED **THANK**

ACHIEVING BETTER RESULTS
IMPACTING LIVES *ever evaluating*

MOVING FORWARD

How *we*