

## **BUDGET AND APPROPRIATION ORDINANCE 19-02**

**THE COMBINED BUDGET AND APPROPRIATION ORDINANCE OF THE WEST CHICAGO PARK DISTRICT, DUPAGE COUNTY, ILLINOIS FOR THE FISCAL YEAR BEGINNING ON THE FIRST DAY OF MAY A.D., 2019 AND ENDING ON THE THIRTIETH DAY OF APRIL A.D., 2020.**

WHEREAS, the Board of Commissioners of the West Chicago Park District, DuPage County, Illinois cause to be prepared in tentative form a combined Budget and Appropriation Ordinance, and the Secretary of this Board has made the same conveniently available for public inspection for at least thirty days prior to final action thereon; and

WHEREAS, a public hearing was held as to said Budget and Appropriation Ordinance on the Eleventh (11th) day of June 2019 and notice of said hearing was given at least one week prior thereto as required by law, and all other legal requirements have been complied with.

**NOW, THEREFORE, BE IT ORDAINED BY THE BOARD OF PARK COMMISSIONERS OF THE WEST CHICAGO PARK DISTRICT, DUPAGE COUNTY, AND ILLINOIS AS:  
FOLLOWS:**

**SECTION 1:** That the amounts herein set forth, or so much thereof as may be authorized by law, and as may be needed are herein budgeted and appropriated for the corporate purposes of the West Chicago Park District, DuPage County, Illinois, to defray all necessary expenses of said Park District as specified in Section 2 of this Ordinance for the fiscal year.

**SECTION 2:** The amounts budgeted and appropriated for each object or purpose is as follows:

**I. CORPORATE FUND:****ADMIN:**

	Budget:	Appropriation:
Salaries	\$ 277,940.70	\$ 300,175.96
Legal Publications	500.00	540.00
Consulting/Survey fees	15,000.00	16,200.00
Rent - Photocopier	11,000.00	11,880.00
IT Consultants	20,000.00	21,600.00
Software Mainten.	11,300.00	12,204.00
Misc.	1,000.00	1,080.00
Office Supplies	3,100.00	3,348.00
Accounting Supplies	1,200.00	1,296.00
Utilities-Telephones	3,400.00	3,672.00
Utilities-Water/Sewer	2,000.00	2,160.00
Utilities-Electricity	10,000.00	10,800.00
Utilities-Natural Gas	5,000.00	5,400.00
Health/Dental/Life Insurance	70,650.00	76,302.00
Memberships	7,000.00	7,560.00

**PARKS:**

	Budget:	Appropriation:
Salaries	206,802.52	223,346.72
Seasonal Labor	226,291.10	244,394.39
Parks Contractual	89,588.00	96,755.04
Consultants	21,000.00	22,680.00
Rent-Toilets	10,500.00	11,340.00
Lease Payments	19,000.00	20,520.00
Refuse Removal	10,000.00	10,800.00
Refuse Removal-Hazard	1,645.00	1,776.60
License Inspect Fees	7,366.00	7,955.28
Personnel Supplies	6,020.00	6,501.60
Ice Control	7,355.00	7,943.40
Safety Supplies	2,395.00	2,586.60
Building Supplies	15,207.00	16,423.56
Janitorial Supplies	4,911.52	5,304.44
Chemical Supplies	5,198.25	5,614.11
Vehicle/Machine Supplies	3,957.45	4,274.05
Fuel/Oil	37,375.00	40,365.00
Tools/Hardware	4,286.98	4,629.94
Landscape Supplies	16,256.00	17,556.48
Signs	1,650.00	1,782.00
Conservation	3,538.00	3,821.04
Buildings R&M	32,552.00	35,156.16
Veh./Machines R&M	16,340.00	17,647.20
Playgrounds R&M	30,000.00	32,400.00
Splash Pad R&M	7,000.00	7,560.00
Equipment R&M	15,650.00	16,902.00

**TOTAL CORPORATE FUND:**

<b>\$</b>	<b>1,240,975.52</b>	<b>\$</b>	<b>1,340,253.56</b>
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**II. RECREATION FUND:****A. ADMIN:**

	Budget:	Appropriation:
Salaries/Wages-Full Time	\$ 436,217.39	\$ 479,839.13
Salaries/Wages-Part-time	31,000.00	34,100.00
Attorney Fees	8,000.00	8,800.00
Legal Publications	1,250.00	1,375.00
Subscriptions	600.00	660.00
Rent - Photocopier	11,000.00	12,100.00
Rent-Postage Meter	5,000.00	5,500.00
Rent-Toilets	600.00	660.00
IT Consultants	20,000.00	22,000.00
Software Maintain.	11,300.00	12,430.00
Alarm Monitoring	1,800.00	1,980.00
Licenses	300.00	330.00
EAP	700.00	770.00
Employee Testing/Physical	2,500.00	2,750.00
Contractual-Crim Background Checks	3,500.00	3,850.00
Brochure Printing	28,900.00	31,790.00
Miscellaneous	1,000.00	1,100.00
Office Supplies	3,200.00	3,520.00
Postage - Office	4,500.00	4,950.00
Brochure postage	10,285.00	11,313.50
Software Supplies	2,000.00	2,200.00
Promotional Postage	913.00	1,004.30
Hardware Supplies	17,619.00	19,380.90
Accounting Supplies	1,200.00	1,320.00
First Aid Supplies	2,610.00	2,871.00
Fuel/Oil	1,500.00	1,650.00
Athletic Field Supplies	9,550.61	10,505.67
Programming General Supplies	750.00	825.00
Utilities-Telephones	4,500.00	4,950.00
Utilities-Water/Sewer	3,000.00	3,300.00
Utilities-Electricity	8,500.00	9,350.00
Utilities-Natural Gas	5,500.00	6,050.00
Insurance Expense	202,150.00	222,365.00
R&M Buildings	3,000.00	3,300.00
R&M Vehicles & Machines	5,000.00	5,500.00
R&M Athletic Facilities	22,100.00	24,310.00
R&M Playgrounds	7,000.00	7,700.00
Spec. Purp.-Membership	7,000.00	7,700.00
Spec. Purp.-Con./Meetings	28,000.00	30,800.00
Spec. Purp.-Staff Development	5,000.00	5,500.00
Spec. Purp.-Staff Meetings	11,500.00	12,650.00
Spec. Purp.-Mileage Reimburse.	4,500.00	4,950.00
Spec. Purp.-Awards/Recognition	7,000.00	7,700.00
Spec. Purp - Foundation	3,500.00	3,850.00

Employee Logo Wear	2,250.00	2,475.00
Spec. Purp.-Bank Serv Fees	1,200.00	1,320.00
Spec. Purp.-Credit Card Fees	30,000.00	33,000.00
Media Marketing	6,114.00	6,725.40
Branding/Signage	5,866.00	6,452.60
Public Relations Event Supplies	2,100.00	2,310.00
Marketing Annual Appeal Expenses	3,000.00	3,300.00
Marketing Promo Materials	7,624.00	8,386.40
Debt Retirement - Principal	40,253.62	44,278.98
Debt Retirement - Notes Payable	5,000.00	5,500.00
Debt Retirement - Interest	639.48	703.43
Marketing Design & Print	3,546.00	3,900.60
Special Purpose - Sales Tax	700.00	770.00
TOTAL RECREATION FUND ADMIN:	<u>\$ 1,053,338.10</u>	<u>\$ 1,158,671.91</u>

	Budget:	Appropriation:
<b>B. GENERAL PROGRAMMING</b>		
Wages	\$ 174,387.25	\$ 191,825.98
Contractual	101,772.00	111,949.20
Supplies	57,866.50	63,653.15
Awards	2,322.00	2,554.20
<b>TOTAL GENERAL PROGRAMMING:</b>	<b>\$ 336,347.75</b>	<b>\$ 369,982.53</b>

**C. FACILITIES**

**ARC CENTER:**

Customer Service Staff	\$ 135,112.50	\$ 148,623.75
Kids Area Staff	35,355.00	38,890.50
Wages-Fitness Programs	81,913.00	90,104.30
Wages Rentals	3,400.00	3,740.00
Maintenance Agreements	38,544.85	42,399.34
Refuse Disposal	2,067.00	2,273.70
Contractual -Custodial Services	147,748.08	162,522.89
Alarm System	720.00	792.00
Equipment Rental	600.00	660.00
Contracted Repairs	15,150.00	16,665.00
Office Supplies	2,772.00	3,049.20
Supplies-Personnel	1,296.00	1,425.60
Safety Supplies	2,680.00	2,948.00
Janitorial Supplies	14,000.00	15,400.00
Supplies-Facility Equipment	5,710.00	6,281.00
Treehouse Supplies	1,012.00	1,113.20
Supplies Fitness Programs	4,246.00	4,670.60
Telephone	16,600.00	18,260.00
Water & Sewer	7,500.00	8,250.00
Electricity	96,000.00	105,600.00
Natural Gas	6,780.00	7,458.00
R&M Buildings	6,846.00	7,530.60
R&M Equipment	20,410.00	22,451.00
Marketing Supplies	9,605.00	10,565.50
Marketing Promo Materials	4,850.00	5,335.00
<b>TOTAL ARC CENTER:</b>	<b>\$ 660,917.43</b>	<b>\$ 727,009.17</b>

**TURTLE SPLASH:**

Wages - Managers and MIT	\$ 29,950.63	\$ 32,945.69
Wages - Lifeguards	95,553.25	105,108.58
Wages - Admissions	20,613.50	22,674.85
Wages - Deck Attendants	23,141.00	25,455.10
Wages - Custodial/Maintenance	4,882.50	5,370.75
Wages - Aquatic Programs	12,581.25	13,839.38
Cont Serv-Refuse Removal	1,702.00	1,872.20
Cont Serv-Janitorial	4,758.00	5,233.80
Cont Serv - Alarm Monitoring	1,000.00	1,100.00

	Budget:	Appropriation:
Cont Serv - Certification Fees	1,600.00	1,760.00
Cont Serv - Inspections	1,625.00	1,787.50
Cont Serv - Aquatic Programs	384.00	422.40
Cont Serv - Lifeguards Audit	1,900.00	2,090.00
Cont Serv-Season Open/Close	10,871.00	11,958.10
Cont Serv-Indoor Pool Rental	2,640.00	2,904.00
Supplies - Office	2,034.50	2,237.95
Supplies - Computer	1,509.62	1,660.58
Supplies - Admissions Merchandise	2,146.40	2,361.04
Supplies - Staff Uniforms	5,498.67	6,048.54
Supplies - First Aid	1,358.49	1,494.34
Supplies - Safety	4,757.70	5,233.47
Supplies - Janitorial	2,738.31	3,012.14
Supplies - Chemicals	35,333.00	38,866.30
Supplies - Operational	6,178.46	6,796.31
Supplies - Aquatic Programs	4,082.50	4,490.75
Utilities - Telephone	2,500.00	2,750.00
Utilities - Water/Sewer	29,128.00	32,040.80
Utilities - Electricity	36,000.00	39,600.00
Utilities - Natural Gas	12,000.00	13,200.00
Repairs & Maintenance - Buildings	51,450.00	56,595.00
Repairs & Maintenance - Equipment	35,068.00	38,574.80
Repairs & Maintenance - Slides	21,250.00	23,375.00
Staff Awards & Recognition	438.00	481.80
Marketing Promo	5,380.00	5,918.00
<b>TOTAL TURTLE SPLASH:</b>	<u>\$ 472,053.78</u>	<u>\$ 519,259.16</u>

**ZONE 250 PERFORMANCE CENTER**

Wages -Customer Service Staff	\$ 5,461.08	\$ 6,007.19
Cont Ser - Maintenance	5,130.00	5,643.00
Cont Ser - Refuse Disposal	1,600.00	1,760.00
Cont Ser - Custodial	14,400.00	15,840.00
Alarm System	1,274.00	1,401.40
Cont Ser - Repairs	7,000.00	7,700.00
Supplies -Office	234.00	257.40
Supplies - Safety	128.00	140.80
Supplies - Sanitation/Janitorial	1,000.00	1,100.00
Supplies - Facility/Equipment	200.00	220.00
Water & Sewage	1,200.00	1,320.00
Electricity	19,920.00	21,912.00
Natural Gas	2,700.00	2,970.00
R&M Building	899.00	988.90
<b>TOTAL ZONE 250:</b>	<u>\$ 61,146.08</u>	<u>\$ 67,260.69</u>

<b>TOTAL FACILITIES</b>	<u>\$ 1,194,117.29</u>	<u>\$ 1,253,823.15</u>
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	Budget:	Appropriation:
<b>TOTAL RECREATION FUND:</b>	<b>\$ 2,583,803.14</b>	<b>\$ 2,712,993.30</b>

**III. LIGHTING AND PAVING**

Paving	\$500.00	\$540.00
<b>TOTAL LIGHTING AND PAVING</b>	<b>\$500.00</b>	<b>\$540.00</b>

**IV. IMRF FUND**

IMRF Employer	\$110,000.00	\$118,800.00
<b>TOTAL IMRF FUND:</b>	<b>\$110,000.00</b>	<b>\$118,800.00</b>

**V. FICA/MEDICARE FUND**

FICA/Medicare Employer	\$ 122,500.00	\$132,300.00
<b>TOTAL FICA/MEDICARE FUND:</b>	<b>\$ 122,500.00</b>	<b>\$ 132,300.00</b>

**VI. LIABILITY INSURANCE**

General and Worker's Comp	\$ 66,000.00	\$71,280.00
Unemployment	1,000.00	\$1,500.00
<b>TOTAL LIABILITY INSURANCE FUND:</b>	<b>\$ 67,000.00</b>	<b>\$ 72,780.00</b>

**VII. AUDIT**

Audit Service Expense	\$ 16,500.00	\$17,820.00
<b>TOTAL AUDIT FUND:</b>	<b>\$ 16,500.00</b>	<b>\$ 17,820.00</b>

**VIII. WDSRA**

Salaries/Wages	\$ 17,764.00	\$ 19,185.12
Toilet Rental ADA	16,960.00	18,316.80
Incluision Costs	23,000.00	24,840.00
Fuel/Oil- ADA	5,000.00	5,400.00
R&M Vehicles	3,000.00	3,240.00
R&M Landscaping	36,979.20	39,937.54
WDSRA Operations	348,745.16	174,373.00
<b>TOTAL WDSRA FUND:</b>	<b>\$ 451,448.36</b>	<b>\$ 285,292.46</b>

**VIII. DEBT RETIREMENT**

Attorney Fees	\$ 33,500.00	\$ 36,180.00
Bond Principal Payments	1,245,000.00	1,344,600.00
Bond Interest Payments	1,170,057.75	1,263,662.37
Bond Registrar Fees	4,425.00	4,779.00
<b>TOTAL DEBT RETIREMENT:</b>	<b>\$ 2,452,982.75</b>	<b>\$ 2,613,041.37</b>

Budget:

Appropriation:

**X. CAPITAL PROJECTS**

Planning Consultants

20,000.00 \$ 30,000.00

**TOTAL CAPITAL:**

**\$ 20,000.00 \$ 30,000.00**

**TOTAL FUNDS 30 - 91**

**\$ 3,240,931.11 \$3,270,573.83**

**TOTAL ALL FUNDS:**

**\$ 7,065,709.77 \$ 7,323,820.68**



**SECTION 3:** As part of the annual budget, it is stated:

- A. That the total cash and investments on hand at the beginning of the fiscal year is \$1,824,650 and that the cash and investments on hand for each fund is as follows:

Corporate Fund	\$603,530
Recreation Fund	354,151
Lighting and Paving Fund	2,479
I.M.R.F. Fund	79,132
Social Security Fund	49,005
Liability Insurance	42,496
Audit Fund	8,694
Special Recreation Fund	15,370
Debt Retirement Fund (2012 GO Limited)	205,372
Debt Retirement Fund (2013 GO Limited)	131,760
Debt Certificate Fund (Annual Rollover)	9,767
Debt Retirement Fund (2010 Limited Bonds)	13,938
Debt Retirement Fund (2017 Alt Revenue Bonds)	93,095
Debt Retirement Fund (2015B Limited Refunding Bonds)	65,580
Debt Retirement Fund (2015A Alt Revenue Bonds)	99,764
Capital Projects Fund	50,517

- B. That the estimated cash expected to be received during the fiscal year from all sources other than Personal Property Replacement Taxes is \$6,868,367.89
- C. That the estimated cash expected to be received during the fiscal year from Personal Property Replacement Taxes is \$150,000.00.
- D. That the estimated expenditures contemplated for the fiscal year in all accounts are \$7,065,709.77
- E. That the estimated cash expected to be on hand at the end of the fiscal year from all funds are \$1,777,308.12

**SECTION 4:** That all sums of money not needed for immediate specific purposes, may be invested in interest bearing obligations of the United States or of the State of Illinois, including savings accounts and savings certificates of deposit of any State or National Bank, provided that they are fully insured by the Federal Deposit Insurance Corporation.

**SECTION 5:** That the receipts and revenue of the West Chicago Park District derived from sources other than taxation and not specifically appropriated, and all unexpected balances from the preceding fiscal year not required for the purposes for which they were appropriated and levied shall constitute the General Fund and shall first be placed to the credit of such fund.

**SECTION 6:** This ordinance shall be in full force and effect from and after its passage and approval, as required by law.

**ADOPTED THIS** 11th day of June 2019 pursuant to a roll call vote as follows:

AYES: \_\_\_\_\_

NAYS: \_\_\_\_\_

ABSENT: \_\_\_\_\_

**WEST CHICAGO PARK DISTRICT**

\_\_\_\_\_  
President

**ATTESTED:**

\_\_\_\_\_  
Secretary

**CHIEF FISCAL OFFICER'S CERTIFICATION OF ESTIMATED REVENUE  
FOR THE WEST CHICAGO PARK DISTRICT  
DUPAGE COUNTY, ILLINOIS**

I, LESLIE HOFFMANN, do hereby certify as follows:

- 1 I am the chief fiscal officer of the West Chicago Park District, DuPage County, Illinois
- 2 I estimate the revenue, by source, of said district for the fiscal year beginning May 1, 2019 and ending April 30, 2020 to be as follows:

SOURCE	AMOUNT
Real Estate Taxes (current)	\$ 4,155,657.94
Fees and Charges for Services and Programs	1,764,119.25
Bond Issue Proceeds	764,487.50
Personal Property Replacement Taxes	150,000.00
Reimbursed Expenses	109,203.20
Donations and Sponsorships	57,800.00
Interest from Investments	17,100.00
<b>TOTAL:</b>	<b>\$ 7,018,367.89</b>

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Treasurer, West Chicago Park District  
June 11, 2019

**CERTIFICATION**

State of Illinois        )  
  )  
County of DuPage        )

I, MELISSA L. MEDEIROS, do hereby certify that I am the duly appointed and qualified Secretary and keeper of the records and corporate seal of the West Chicago Park District, a municipal corporation, and that the attached copy of the Ordinance, entitled "Budget and Appropriation Ordinance 19-02" of the West Chicago Park District for the fiscal year, beginning May 1, 2019 and ending April 30, 2020, is a true and correct copy of said Ordinance duly adopted at a meeting of the Board of Commissioners of the West Chicago Park District on the 11th day of June, 2019, and that said Ordinance is now in full force and effect.

I do further certify that a Public Hearing was held as to said Budget and Appropriation Ordinance at a meeting of the Board of Commissioners on the 11th day of June, 2019 following a notice of Public Hearing given in the Daily Herald on May 3rd, 2019, said hearing falling after the thirty (30) day public inspection period.

**IN WITNESS WHEREOF**, I have affixed my name as Secretary and have caused the corporate seal of the said corporation to be hereunto affixed this 11th day of June, 2019.

\_\_\_\_\_  
Secretary, West Chicago Park District

SEAL:

**LEGAL NOTICE  
WEST CHICAGO PARK DISTRICT  
NOTICE OF PUBLIC INSPECTION AND HEARING**

Notice is hereby given by the Board of Commissioners of the West Chicago Park District that a tentative Budget and Appropriations Ordinance for said Park District for the fiscal year beginning May 1, 2019 and ending April 30, 2020, will be on file and conveniently available for public inspection at the administrative office of the West Chicago Park District, 201 West National Street, West Chicago, Illinois 60185, each business day, Monday through Friday, between the hours of 9:00 a.m. and 5:00 p.m. beginning May 10<sup>th</sup>, 2019 through June 10<sup>th</sup>, 2019. The Ordinance will also be posted on the West Chicago Park District website at [www.we-goparks.org](http://www.we-goparks.org). On June 11th, 2019 there shall be a public hearing on said Budget and Appropriations Ordinance beginning at 6:30 p.m. at the address given above.

Dated this 3rd day of May, 2019

Melissa L. Medeiros, Secretary  
West Chicago Park District  
(Published in the Daily Herald May 3rd, 2019)

LEGAL NOTICE  
WEST CHICAGO PARK  
DISTRICT  
NOTICE OF PUBLIC  
INSPECTION AND  
HEARING

Notice is hereby given by the Board of Commissioners of the West Chicago Park District that a tentative Budget and Appropriations Ordinance for said Park District for the fiscal year beginning May 1, 2019 and ending April 30, 2020, will be on file and conveniently available for public inspection at the administrative office of the West Chicago Park District, 201 West National Street, West Chicago, Illinois 60185, each business day, Monday through Friday, between the hours of 9:00 a.m. and 5:00 p.m. beginning May 10th, 2019 through June 10th, 2019. The Ordinance will also be posted on the West Chicago Park District website at [www.wc-parks.org](http://www.wc-parks.org). On June 11th, 2019 there shall be a public hearing on said Budget and Appropriations Ordinance beginning at 6:30 p.m. at the address given above.  
Dated this 3rd day of May, 2019  
Melissa L. Medeiros,  
Secretary  
West Chicago Park District  
(Published in Daily Herald  
May 3rd, 2019 4523407)

## CERTIFICATE OF PUBLICATION

Paddock Publications, Inc.

### DuPage County Daily Herald

Corporation organized and existing under and by virtue of the laws of the State of Illinois, DOES HEREBY CERTIFY that it is the publisher of the **DuPage County DAILY HERALD**. That said **DuPage County DAILY HERALD** is a secular newspaper, published in Naperville and has been circulated daily in the Village(s) of:

Addison, Aurora, Bartlett, Bensenville, Bloomingdale, Carol Stream,  
Darien, Downers Grove, Elmhurst, Glen Ellyn, Glendale Heights,  
Hanover Park, Hinsdale, Itasca, Keeneyville, Lisle, Lombard, Medinah,  
Naperville, Oakbrook, Oakbrook Terrace, Plainfield, Roselle, Villa Park,  
Warrenville, West Chicago, Westmont, Wheaton, Willowbrook,  
Winfield, Wood Dale, Woodridge

County(ies) of DuPage

and State of Illinois, continuously for more than one year prior to the date of the first publication of the notice hereinafter referred to and is of general circulation throughout said Village(s), County(ies) and State.

I further certify that the DuPage County DAILY HERALD is a newspaper as defined in "an Act to revise the law in relation to notices" as amended in 1992 Illinois Compiled Statutes, Chapter 715, Act 5, Section 1 and 5. That a notice of which the annexed printed slip is a true copy, was published 03-MAY-19 in said DuPage County DAILY HERALD.

IN WITNESS WHEREOF, the undersigned, the said PADDOCK PUBLICATIONS, Inc., has caused this certificate to be signed by, this authorized agent, at Arlington Heights, Illinois.

PADDOCK PUBLICATIONS, INC.  
DAILY HERALD NEWSPAPERS

BY   
Designee of the Publisher and Officer of the Daily Herald

Control # 4523407