

### Minutes

The Regular meeting was called to order at 6:30 p.m. Present were Commissioners Brauer, Gunderson, Hunter, Jones, Spelman and Voelz, Director Major, Superintendents Felix, Hoffmann and Krause. Absent was Commissioner Lenertz.

Vice President Voelz resided.

Vice President Voelz led in the Pledge of Allegiance.

### Public Hearing

The Public Hearing was called to order at 6:30 p.m. at the Administrative Office of the West Chicago Park District, DuPage County, Illinois (the "District" or the "Issuer"), 157 West Washington Street, West Chicago, Illinois regarding a plan to issue not to exceed \$500,000 in aggregate principal amount of the Issuer's General Obligation Limited Tax Park Bonds, Series 2011 (the "Bonds").

Donald Voelz, Vice President, as Hearing Officer read the following statement:

*Good evening, ladies and gentlemen. This hearing will come to order. Let the record reflect that this is a public hearing being held pursuant to the requirements of Sections 10 and 20 of the Bond Issue Notification Act of the State of Illinois, as amended. Notice of this hearing was published on October 1, 2011, in the Daily Herald, a newspaper of general circulation in the District. This is a hearing regarding a plan to issue not to exceed \$500,000 in aggregate principal amount of the Issuer's General Obligation Limited Tax Park Bonds, Series 2011 (the "Bonds"). The proceeds of the Bonds will be used to (i) pay debt service on the Series 2007A Bonds that financed certain capital projects within the District and (ii) pay certain costs of issuance of the Bonds.*

*The Bonds will be issued by the Issuer in accordance with the provisions of Section 15 of the Local Government Debt Reform Act of the State of Illinois, as amended, and shall constitute a general obligation of the District, payable from (i) the debt service extension base (the "Base"), as permitted by law, and to determine the lien priority of payments to be made from the Base to pay the District's limited bonds, and (ii) such other funds of the District lawfully available and annually appropriated for such purpose.*

*This public hearing is required by Section 10 of the Bond Issue Notification Act of the State of Illinois, as amended. At the time and place set for the public hearing, residents, taxpayers and other interested persons will be given the opportunity to express their views for or against the proposed plan of financing, the issuance of the Bonds and the purpose of the issuance of the Bonds.*

The Hearing Officer asked if there was anyone who wished to submit written comments. There were no written comments.

The Hearing Officer asked all residents, taxpayers or other interested persons attending the hearing and desiring an opportunity to express their views for or against the proposed Bonds, to please stand so that they may have an opportunity to make those comments or statements. There were none.

The Hearing Officer concluded the public hearing regarding a plan to issue not to exceed \$500,000 in aggregate principal amount of the Issuer's General Obligation Limited Tax Park Bonds, Series 2011.

Let the Record further reflect this public hearing was concluded at the hour of 6:33 p.m., October 11, 2011.

**Public Participation** - None

**President's Comments** - None

## **Consent Agenda**

Commissioner Jones moved to accept all items under the Consent Agenda. Commissioner Brauer seconded the motion, roll was called, and motion carried 6-0-1.

Vote: Brauer, Gunderson, Hunter, Jones, Spelman, Voelz – Yes; Lenertz – Absent

## **Director's Report**

The first wave of public information to active voters concerning the potential referendum initiative was delivered over the past three weeks. An introductory letter, a newsletter, and a public opinion poll have been supplied to over 4800 households. Tomorrow night a Town Hall meeting regarding this information will take place in the small gym of the High School at 7pm. And the final piece of information gathering will take place through a phone poll later this month. Around Nov. 1, data from these solicitations will be available to the Board of Commissioners for evaluation.

The West Chicago Park District will be receiving various awards at the Gala Awards sponsored by the IAPD. One special award is for the runner up sportsmanship category; this will be presented to Brian Schauer who has been intimately involved with the travel baseball program at West Chicago.

A new aerator has been installed at the pond in Hampton Hills, this was requested by the community and the park staff quickly responded to the request this year. Jesse has met with the City public works department to address a need in Cornerstone Park. The issue is water runoff coming from City owned property affecting a trail at Cornerstone. They will continue to work on this problem until a solution is established.

The West Chicago Park District has made the cut for the next OSLAD grant cycle. A presentation will be made in Springfield on Oct 27<sup>th</sup> to secure \$100,000 in funding for an Easton Park project. This project is referred to as the 'Adventure Trail', and will commence next spring. Work continues at Dyer River Woods Park in conjunction with the Forest Preserve. An old enclosed gazebo building is being demolished at no charge on this site by the contractor; it formerly sat on the south side of the pond.

The new Frisbee golf course at Kress Creek Farms has been installed; the final piece to the course will include t-boxes and signs. Kress Creek has become a popular destination for Frisbee Golf, dog training, rocket launching and airplane flying, all on a consistent basis.

The YMCA and the West Chicago Park District are jointly offering a water safety course to 80 residents of West Chicago at no cost. This program is being supported by a grant from USA Swimming.

The theater at Reed Keppler Park is being budgeted by the City for incorporation into the park next year. Staff will continue to work with the City regarding this project, and begin to develop appropriate programming plans.

## **Superintendent of Recreation's Report**

We are assisting the YMCA in Glen Ellyn with a grant they received to teach children water safety skills. The recipients of the grant are those living in the Town and Country Apartments near Pioneer Park. The Park District is providing transportation for these families on Thursday evenings and Friday afternoons until Thanksgiving.

I have met with Valerie Eichenberger of AYSO regarding her frustrations. It boiled down to wanting Football, basketball, baseball and soccer to all have equal rights. I brought up the idea again of merging all of the soccer groups in town under one header and developing a soccer board to oversee the program. She was going to take this idea back to her board.

The park District had a vendor booth at the last Family Night for District #33. We put up the boards for the recreation center and stressed the scholarship program as well as outdoor family activities.

Recreation Coordinators are working on Winter/Spring Brochure. This includes sending the print portion out for bid again. Bid specs were sent to 17 companies.

Chelsea McKone, youth and performing arts

Dance

-Bring a friend to dance week is the week of October 3<sup>rd</sup>.

-2<sup>nd</sup> session begins October 24<sup>th</sup>

-We are reaching out to the high school dance production to create a relationship to hopefully gain future dance assistants, dance instructors, and provide a cohesive feeder program into their dance production classes.

-We are adding new classes for Winter Spring including mini musical theatre and a winter dance camp over winter break.

## **Theatre**

-Our summer 2012 production is "HONK!"

## **Keppler Academy**

Pk3 has 10 registered

PK4 has 16 registered

## BSP/ASP

-Busy October with two day off school trips to Funway and the Shedd Aquarium. A Halloween party, trick or treat outing, Sonny Acres outing, and the International Walk to School Day on October 5<sup>th</sup>!

-In the process of planning monthly themed activities and on-site scheduled activities from outside instructors such as dance, yoga, and karate. We are trying to make them cross promotional with the classes that run for youth outside of their time at after school.

Joe Urban, Athletics

Football and Cheer is in the final third of their season already.

For Travel basketball, we have a team at each level from 4<sup>th</sup> grade thru 8<sup>th</sup> grade and two teams at the 5<sup>th</sup> grade level. Hot Shots signups are also going on.

Our youth classes at the 2-6 year old age groups (Jelly Bean Instruction) are very well received.

Kristin Newton, aquatics and fitness

Fitness Station:

Currently 329 members.

Working on our customer service this fall. Making a push for staff members to become more interactive with the members.

Introducing several new fitness classes in January, including Aqua Zumba, Pre and Post Natal Yoga and a couple others. New Zumba instructor seems to be a hit. She is different from previous instructor, but it was a smoother transition overall.

October Promo: Refer a friend for a membership and be entered in a raffle to win a free 60 minute personal training session.

Indoor Pool:

Swimming lessons are running smoothly.

Have hired a bilingual instructor which is helping a lot with communication with several families.

Morning lap swim continues to be well attended.

First session of Saturday lessons will begin on October 15<sup>th</sup>.

Special Events:

City has approved the plans for Halloween Parade.

We will be offering games and stations while families wait for registration and judging to get underway.

Interact Club (formerly Key Club) from the High School will be assisting with the event.

Kathy Burke, adult and seniors

Bunco attracted new seniors to come to programs. Kathy was able to get feedback from them on new program ideas, and also generated interest with current events.

Bingo was well attended this month with 14 people

Ben, with the Public Library, talked to 15 of the seniors at the potluck. We will be coordinating a book club with him for the winter/spring.

Glory Spies, marketing

- Attended a seminar on Facebook
- Park Press for September and October (see attached)
- Worked with the committee for 9/11 on the program
- Coordinating 40<sup>th</sup> birthday celebration events
- Wrote and distributed e-newsletters

## Superintendent of Park's Report

This is a recapitulation of staff activities from September 9 thru October 6, 2011

**Weather highlights:** No grass was mowed the week of September 25<sup>th</sup> due to a stationary low over our area which brought us rain most of the week.

### **Department Highlights:**

#### Reed-Keppler Park:

Staff completed the 9/11 memorial garden and assisted with the event.

Staff was then divided into two groups. One group worked on preparing the pool for painting. The second group began edging, cleaning and mulching beds in the parks.

Fields have been painted for baseball, IHSA football games, Bill George League and IHSA Cross-Country meets.

Pioneer Park:

The high school will have some maintenance work on Pioneer 6, done by Sportsfields, and we will be installing concrete pads for bleachers later this month.

Easton Park:

On September 28<sup>th</sup>, Chicago Wilderness held a day of service in which we participated in. Four volunteers, Jodie's Dad being one of them, and Graf Tree service assisted us in cleaning along the garages, removing invasive plants and chipping brush. The tile was exposed to the fall out in order to recapture areas that were originally maintained. Twelve trees were planted in the area. I am grateful to the volunteers who came out.

Kress Creek Farms:

Disc golf is still developing with tee markers being installed.

Dyer-Riverwoods Farm:

Construction of the path is close to completion.

Hampton Hills Park:

Everything that needed to be installed for the electric hookup is installed and has passed city inspection. ComEd should install the meter by October 7<sup>th</sup> with electric hookup being completed by October 17<sup>th</sup>.

Other Notes: The crew is doing a phenomenal job at cleaning, edging and mulching landscaped beds. A resident of Hampton Hills commented by saying "she felt like she was walking thru a botanic garden".

Picnic tables are on loan to Sunny Acres for their fall fest and two of our trailers are being used by the freshman and sophomore classes for Homecoming.

The park district is registered with U.S. Communities for joint purchasing. The Illinois Park and Recreation Association has decided to go this way instead of continuing to do their own joint purchasing. This will save us money immediately as it does not cost anything to join.

### **Superintendent of Finance's Report**

The written report from the Superintendent of Finance was delivered to the Board as part of the consent agenda prior to the meeting.

### **Committee of the Whole**

I. Commissioners Present: Hunter, Gunderson, Jones, Lenertz, Brauer

Commissioners Absent: Spelman and Voelz

II. Wego For Fun Update: Initial letter, newsletter and mail survey have gone out to 4800 registered voters. At the end of October there will be a phone survey that will determine which direction we will go.

III. Turtle Splash 2012 season pass prices were discussed

IV. Easton OSLAD, we have made the short list. Gary will make his short presentation on October 27 in Springfield.

We did not receive the PARC Grant

V. AYSO

VI. Misc

a. Thursday, October 6, 2011 at 6pm is the groundbreaking for the Middle School

b. We received a complimentary letter from Mayor Kwasman regarding the 9/11 Remembrance

c. High School Education Foundation is having a Sing with Bing Fundraiser at the Copley Theater.

d. October 14 is the IAPD Gala Awards.

e. WDCC publicity. Glory will follow up on why our information is not getting distributed.

f. The board would like a summary list of major projects and new recreation programs at budget time

**Old Business** - None

**New Business**

Commissioner Jones moved to approve the updated FMLA Policy. Commissioner Gunderson seconded the motion, roll was called, and motion carried 6-0-1.

Vote: Brauer, Gunderson, Hunter, Jones, Spelman, Voelz – Yes; Lenertz – Absent

Commissioner Jones moved to approve the cancellation of the previously rescheduled Committee of the Whole Meeting from November 1, 2011 to October 25, 2011. Commissioner Gunderson seconded the motion which carried by voice vote. There will be no November Committee of the Whole Meeting.

**Executive Session** - None

There being no further business to come before the Board, Commissioner Jones moved to adjourn the meeting. Commissioner Brauer seconded the motion which carried by voice vote.

The meeting adjourned at 7:09pm

Respectfully Submitted,

Melissa L. Medeiros, Secretary